How a Customer Signs an eForm Digitally

Last Modified on 12/13/2024 3:59 pm EST

eForms can be sent to customers to be digitally signed. The steps below show a customer signs the eForm.

- 1. Have the customer open the email and click Review Documents. A document will open in your browser.
- 2. On the left are fields that need your attention. Click on one to be taken to when that field is on the document.

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Proposal for New Client	Proposal for New	w Client	TEPROTEOTTI ALL					
Signature 1	SecurePrem Security your Neighborhood Security Dealer							
in sola toox	Steen Steen	even Fetherston ior Sales Engineer – Sales steven fetherston@boldgroup.com (719) 358-4679	Name: Damage Control Address: 175 Flatiron Ave New York, NY 10018					
	Items Description	Quantity	Rate	Amount				
	System Installation	1.00	\$0.00	ş	0.00			
	Parts							
	Description	Quantity	Rate	Amount				
	GE Wireless Door Contact	1.00	\$36.64	\$3	6.64			
	GE Concord ATR1000 Keynad	1.00	\$81.00	58	0.07			
	GE CONCOLORATE 1000 Reypau	1.00	0.0 0.00 0.00	0 0	5.01			
	RMRs							
	Description	Monthly	Amount	Cycle Amount				
	Monitoring Services		35.00	42	0.00			
< Collapse	Click to Sign							

3. Click on the link Click to Sign to open the field.

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Proposal for New Client	Proposal for New	Client					
Br Signature 1	Description GE Wireless Door Contact GE Wireless Motion GE Concord ATP1000 Keypad	Quantity 1.00 1.00 1.00	Rate	\$36.64 \$81.06 \$79.07 0.00 0.00 0.00	Amount \$36.64 \$81.06 \$79.07	46.64 31.06 79.07	
	RMRs		Monthly Amount	Cycle An	mount		
	Monitoring Services Click to Sign		35.00	35.00	420.00		
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4. Type your name and sign using the mouse. Click Accept when you're happy with your signature.

NOTE: Click Clear to redo your signature.

5. Click Accept or Reject to send the document back with the chosen response.