

# Sending Template from the eForms section

Last Modified on 08/12/2024 1:17 pm EDT

Under the eForms menu, you can manage & send eForms for multiple customers.

## Match the Data Type

The templates used for eForms are categorized by their data type, so be sure to use a template from the correct data type.

Here are the data types:

- **Proposal:** Use this data type for Proposals.
- **Customer:** This is great for eForms like Welcome Letters.
- **Site:** This is for site-specific eForms like inspections.
- **System:** This is for eForms that might be sent to your client's main office, like verifying their company details.

To better understand how to send a template from eForms, watch the **video**.

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