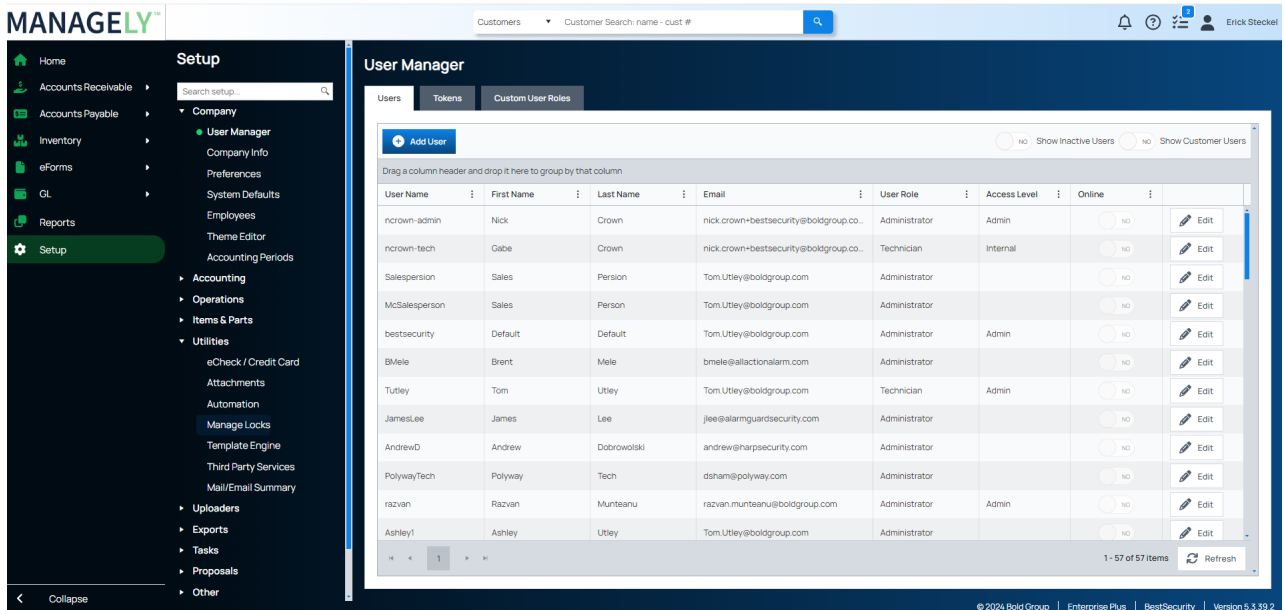# How to Delete a Lock in Managely

Last Modified on 07/01/2024 6:48 pm EDT

Dealer created a lock because two Users where attempting to edit a work order at the same time. There are two ways to remove a lock

1) Have the second user that is in the work order log out.

2) Have an Administrator User click on the Setup tab and then click on Manage Locks (under utilities)

3) Click on the Delete all Locks button and you will be all set.