

Mail/Email Summary

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This page (Setup > Utilities > Mail/Email Summary) has these tabs showing content: Outgoing Emails, Incoming Emails, and Outgoing Mails.

Outgoing Emails

This shows emails generated from Managely processes.

Incoming Emails

This shows emails coming into Managely.

Outgoing Mails

This shows mail scheduled to be sent. Mail with a status of pending can be deleted so users can correct any issue with a customer's statement, and then resend it.

See related article: [Reports > Customer > Mail/Email Summary](#)
