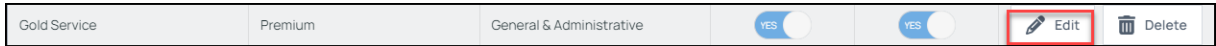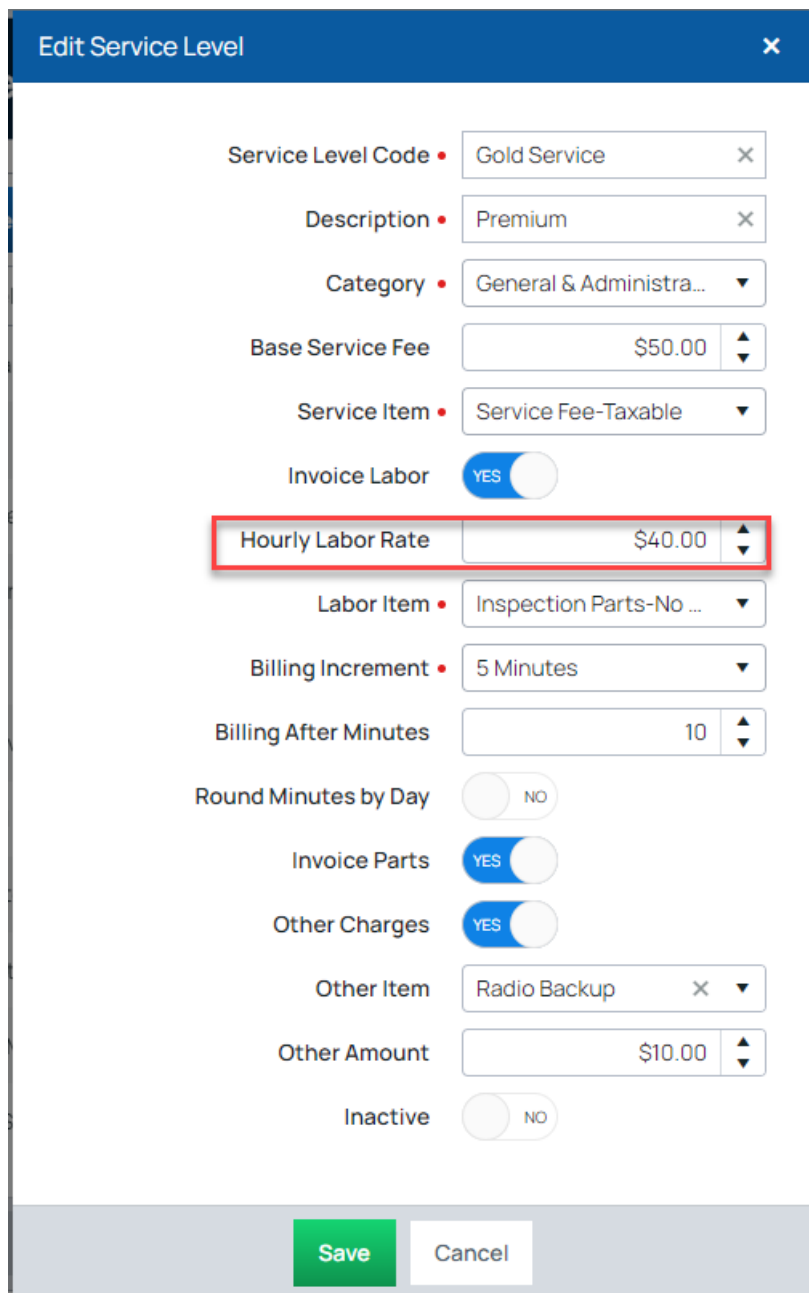# Changing Hourly Labor Rate (Pro)

Last Modified on 03/04/2025 5:08 pm EST

To change the Hourly Labor Rate, follow the steps below.

1. Navigate to **Setup>Operations>Service Levels**
2. Locate the Service Level Code you wish to edit; click **Edit**:

Gold Service	Premium	General & Administrative	YES	YES	✏️ Edit	🗑 Delete

3. In the Edit Service Level screen, change your rate in the **Hourly Labor Rate** section
4. Click **Save**.