

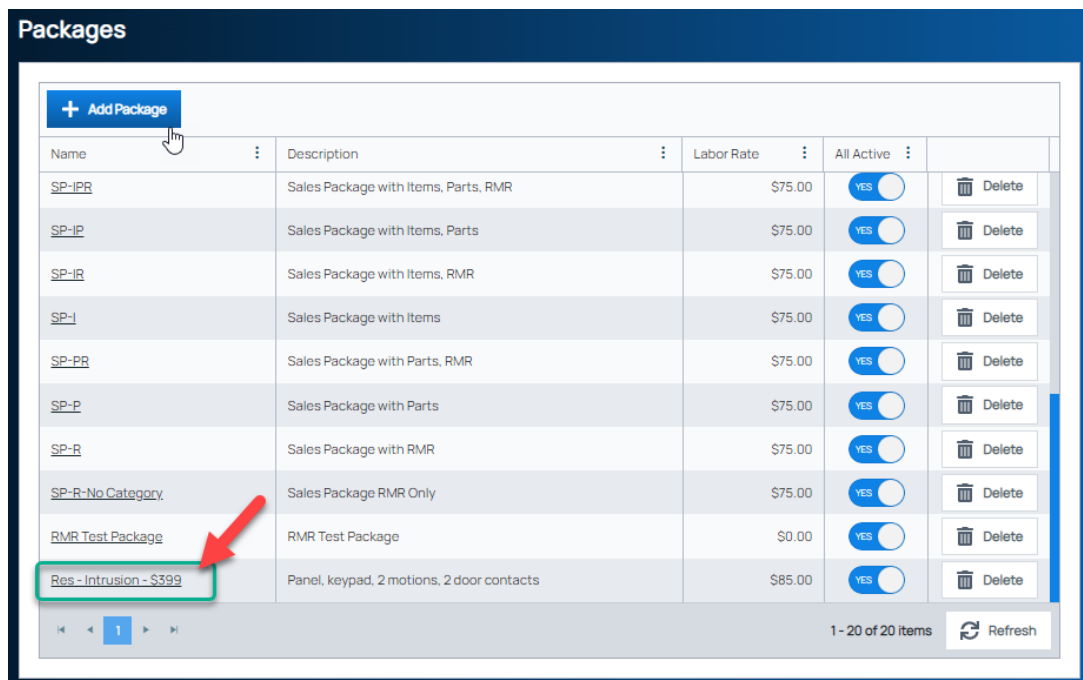
# Edit a Package

Last Modified on 01/20/2026 4:25 pm EST

To edit a package, from the main menu, browse this path: Setup > Proposals > Packages.

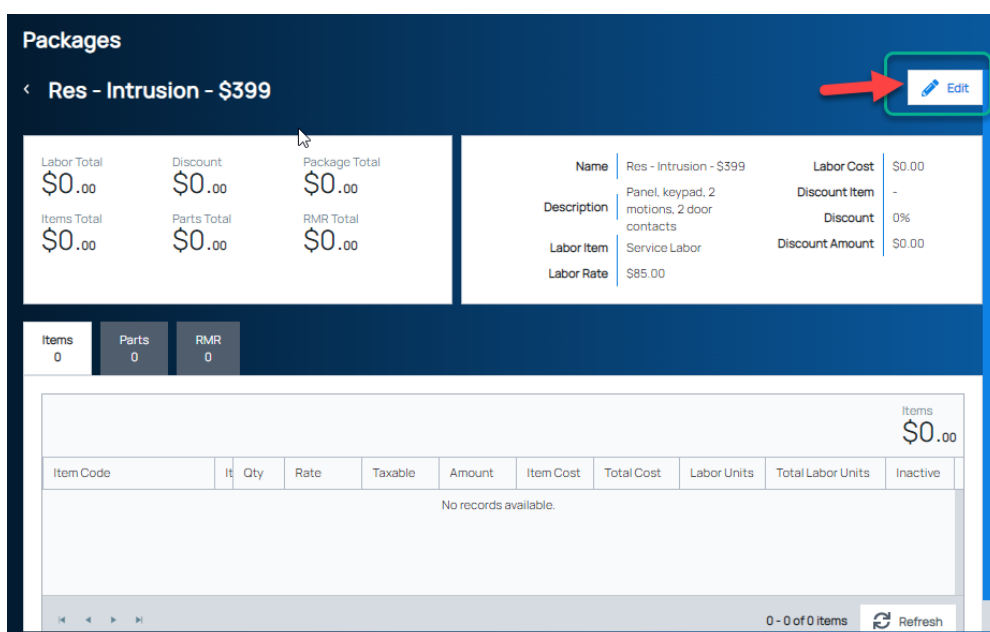
The Packages list opens. Locate the package to be edited, and then click on the hyperlink in the Name column to open the record.

*Note: If changes are made to a package, this will not affect the information where the package has been selected on existing proposals, work orders, or invoices. Changes will only affect new proposals, work orders, and invoices.*



Name	Description	Labor Rate	All Active	
<a href="#">SP-IPR</a>	Sales Package with Items, Parts, RMR	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-IP</a>	Sales Package with Items, Parts	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-IR</a>	Sales Package with Items, RMR	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-I</a>	Sales Package with Items	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-PR</a>	Sales Package with Parts, RMR	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-P</a>	Sales Package with Parts	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-R</a>	Sales Package with RMR	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">SP-R-No Category</a>	Sales Package RMR Only	\$75.00	<input checked="" type="checkbox"/>	Delete
<a href="#">RMR Test Package</a>	RMR Test Package	\$0.00	<input checked="" type="checkbox"/>	Delete
<a href="#">Res - Intrusion - \$399</a>	Panel, keypad, 2 motions, 2 door contacts	\$85.00	<input checked="" type="checkbox"/>	Delete

The package record opens. Click on the **Edit** button located at the upper right of the page.



**Packages**

< **Res - Intrusion - \$399**

Labor Total  
\$0.00

Discount  
\$0.00

Package Total  
\$0.00

Items Total  
\$0.00

Parts Total  
\$0.00

RMR Total  
\$0.00

Name	Res - Intrusion - \$399	Labor Cost	\$0.00
Description	Panel, keypad, 2 motions, 2 door contacts	Discount Item	-
Labor Item	Service Labor	Discount	0%
Labor Rate	\$85.00	Discount Amount	\$0.00

Items  
0

Parts  
0

RMR  
0

Items  
\$0.00

Item Code	It	Qty	Rate	Taxable	Amount	Item Cost	Total Cost	Labor Units	Total Labor Units	Inactive
No records available.										

0 - 0 of 0 items Refresh

The package record opens in edit mode. You can make changes to the header information, or to the items, parts, or

RMR. When finished making changes, click the **Save** button at the upper right of the page.

Res - Intrusion - \$399

✓ Save

✕ Cancel

Labor Total

\$361.25

Discount

\$0.00

Package Total

\$955.25

Items Total

\$50.00

Parts Total

\$544.00

RMR Total

\$35.00

Name

Res - Intrusion - \$399

Description

Panel, keypad, 2 motions, 2 door contacts

41/1000

Labor Item

Service Labor - Taxable

Labor Rate

\$85.00

Labor Cost

\$0.00

Discount Item

Discount %

0

Discount Amount

\$0.00

Items

1

Parts

5

RMR

1

+ Add Items

Items \$50.00

	Item Code	Qty	Rate	Taxable	Amount	Item Cost	Total Cost	Labor Units	Total Labor Units	Inactive	
⊞	Installation - Taxable	1	\$50.00	<div>YES</div>	\$50.00	\$15.00	\$15.00	1	1	<div>No</div>	<div>✕</div>

1

1 - 1 of 1 items