

Edit a Package

Last Modified on 08/15/2022 11:19 am EDT

To edit a Package, from the main menu, arrive at the Package setup with this path: Setup > Proposals > Packages.

The Packages list will be displayed. Locate the Package to be edited, and then click on the hyperlink in the Name column to open the record.

Note: If changes are made to a Package, this will not affect the information where the package has been selected on existing proposals, work orders, or invoices. Changes will only affect new proposals, work orders, and invoices.

Name	Description	Labor Rate	All Active	Delete
SP-IPR	Sales Package with Items, Parts, RMR	\$75.00	<input type="checkbox"/>	Delete
SP-IP	Sales Package with Items, Parts	\$75.00	<input type="checkbox"/>	Delete
SP-IR	Sales Package with Items, RMR	\$75.00	<input type="checkbox"/>	Delete
SP-I	Sales Package with Items	\$75.00	<input type="checkbox"/>	Delete
SP-PR	Sales Package with Parts, RMR	\$75.00	<input type="checkbox"/>	Delete
SP-P	Sales Package with Parts	\$75.00	<input type="checkbox"/>	Delete
SP-R	Sales Package with RMR	\$75.00	<input type="checkbox"/>	Delete
SP-R-No Category	Sales Package RMR Only	\$75.00	<input type="checkbox"/>	Delete
RMR Test Package	RMR Test Package	\$0.00	<input type="checkbox"/>	Delete
Res - Intrusion - \$399	Panel, keypad, 2 motions, 2 door contacts	\$85.00	<input type="checkbox"/>	Delete

The Package record will be displayed. Click on the Edit button located at the upper right of the page.

Name	Res - Intrusion - \$399	Labor Cost	\$0.00
Description	Panel, keypad, 2 motions, 2 door contacts	Discount Item	-
Labor Item	Service Labor	Discount	0%
Labor Rate	\$85.00	Discount Amount	\$0.00

Item Code	It	Qty	Rate	Taxable	Amount	Item Cost	Total Cost	Labor Units	Total Labor Units	Inactive
No records available.										

The Package record is now in edit mode. You may make changes to the header information, or to the Items, Parts,

or RMR. When finished making changes, click the Save button at the upper right of the page.

Packages

< Res - Intrusion - \$399 Save Cancel

Labor Total	Discount	Package Total
\$361.25	\$0.00	\$955.25
Items Total	Parts Total	RMR Total
\$50.00	\$544.00	\$35.00

Name: Res - Intrusion - \$399

Description: Panel, keypad, 2 motions, 2 door contacts 41/1000

Labor Item: Service Labor - Taxable

Labor Rate: \$85.00

Labor Cost: \$0.00

Discount Item:

Discount %: 0

Discount Amount: \$0.00

Items: 1 Parts: 5 RMR: 1

Items \$50.00

	Item Code	Qty	Rate	Taxable	Amount	Item Cost	Total Cost	Labor Units	Total Labor Units	Inactive	
=	Installation - Taxable	1	\$50.00	<input checked="" type="checkbox"/>	\$50.00	\$15.00	\$15.00	1	1	<input type="checkbox"/>	<input type="button" value="Delete"/>

1 - 1 of 1 items