

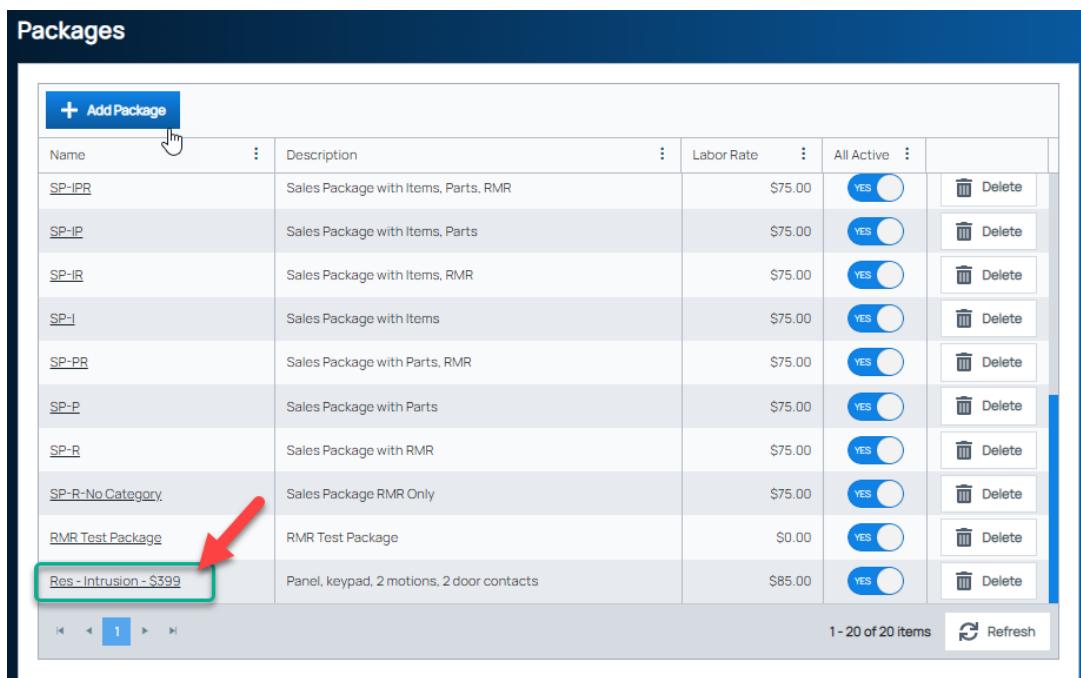
# Edit a Package

Last Modified on 01/20/2026 4:25 pm EST

To edit a package, from the main menu, browse this path: Setup > Proposals > Packages.

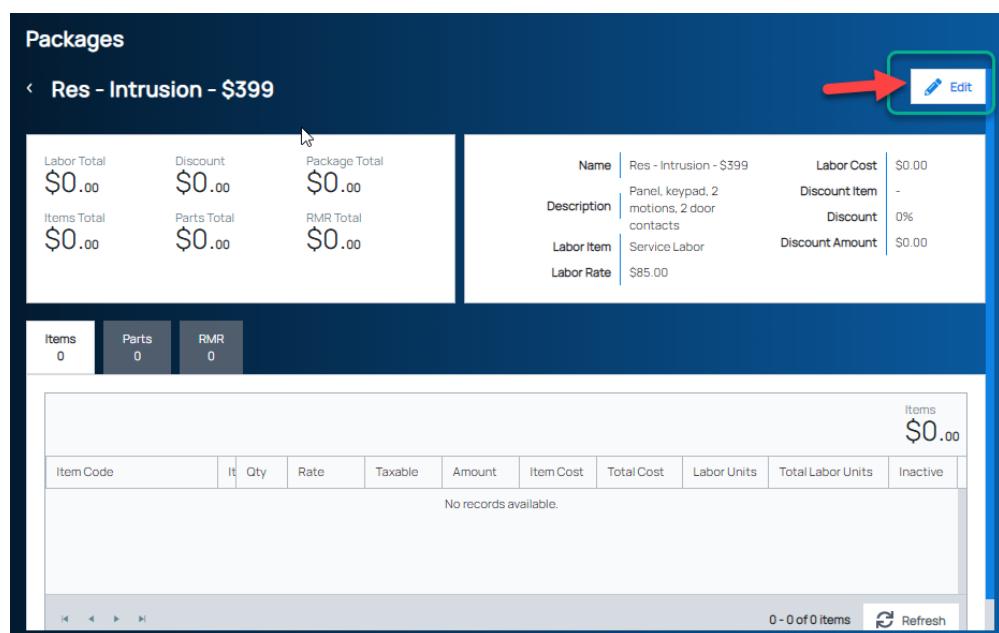
The Packages list opens. Locate the package to be edited, and then click on the hyperlink in the Name column to open the record.

**Note:** If changes are made to a package, this will not affect the information where the package has been selected on existing proposals, work orders, or invoices. Changes will only affect new proposals, work orders, and invoices.



Name	Description	Labor Rate	All Active	
SP-IPR	Sales Package with Items, Parts, RMR	\$75.00	YES	
SP-IP	Sales Package with Items, Parts	\$75.00	YES	
SP-IR	Sales Package with Items, RMR	\$75.00	YES	
SP-I	Sales Package with Items	\$75.00	YES	
SP-PR	Sales Package with Parts, RMR	\$75.00	YES	
SP-P	Sales Package with Parts	\$75.00	YES	
SP-R	Sales Package with RMR	\$75.00	YES	
SP-R-No Category	Sales Package RMR Only	\$75.00	YES	
RMR Test Package	RMR Test Package	\$0.00	YES	
Res - Intrusion - \$399	Panel, keypad, 2 motions, 2 door contacts	\$85.00	YES	

The package record opens. Click on the **Edit** button located at the upper right of the page.



Res - Intrusion - \$399		Edit	
Labor Total \$0.00	Discount \$0.00	Package Total \$0.00	
Items Total \$0.00	Parts Total \$0.00	RMR Total \$0.00	
Items 0		Parts 0	
RMR 0		Labor Cost \$0.00	
Description Panel, keypad, 2 motions, 2 door contacts		Discount Item -	
Labor Item Service Labor		Discount 0%	
Labor Rate \$85.00		Discount Amount \$0.00	
Items \$0.00			
Item Code It Qty Rate Taxable Amount Item Cost Total Cost Labor Units Total Labor Units Inactive			
No records available.			

The package record opens in edit mode. You can make changes to the header information, or to the items, parts, or

RMR. When finished making changes, click the **Save** button at the upper right of the page.

**Packages**

Res - Intrusion - \$399

**Save** **Cancel**

Labor Total <b>\$361.25</b>	Discount <b>\$0.00</b>	Package Total <b>\$955.25</b>
Items Total <b>\$50.00</b>	Parts Total <b>\$544.00</b>	RMR Total <b>\$35.00</b>

**Items 1** **Parts 5** **RMR 1**

**+ Add Items**

	Item Code	Qty	Rate	Taxable	Amount	Item Cost	Total Cost	Labor Units	Total Labor Units	Inactive	
=	Installation - Taxable	1	\$50.00	YES	\$50.00	\$15.00	\$15.00	1	1	No	

Items **\$50.00**

1 - 1 of 1 items

**Name** • Res - Intrusion - \$399  
Panel, keypad, 2 motions, 2 door contacts 41/1000  
**Description**  
**Labor Item** Service Labor - Taxable  
**Labor Rate** \$85.00  
**Labor Cost** \$0.00  
**Discount Item**  
**Discount %** 0  
**Discount Amount** \$0.00