

Edit a Proposal Status

Last Modified on 11/02/2023 1:52 pm EDT

To edit a Proposal Status, from the main menu, arrive at the Proposal Status setup with this path: Setup > Proposals > Proposal Statuses.

The Proposal Status list is displayed. Locate the Status you want to edit, and then click the Edit button.

Proposal Status

[+ Add Status](#) NO Show inactive proposal status

| Status Code | Status Description | Action | Closing % | |
|----------------------|----------------------|--------------------|-----------|--------------|
| Accepted | Accepted | Accepted | 90% | Edit Delete |
| Closed | Closed | Closed | 0% | Edit Delete |
| Needs Revision | Needs Revision | NeedsRevision | 0% | Edit Delete |
| New | New | None | 0% | Edit Delete |
| None | None | None | 0% | Edit Delete |
| Open | Open | New | 0% | Edit Delete |
| Pending | Pending | Pending | 50% | Edit Delete |
| Pending Approval | Pending Approval | PendingApproval | 0% | Edit Delete |
| Ready for Submission | Ready for Submission | ReadyforSubmission | 0% | Edit Delete |
| Rejected | Rejected | Rejected | 0% | Edit Delete |

1 - 12 of 12 items Refresh

The Edit Estimate Status form is displayed. Make the necessary changes, and then click the **Save** button when finished.

Edit Estimate Status ✕

Code •

Description •

Action •

Status Closing % •