Edit an Authority

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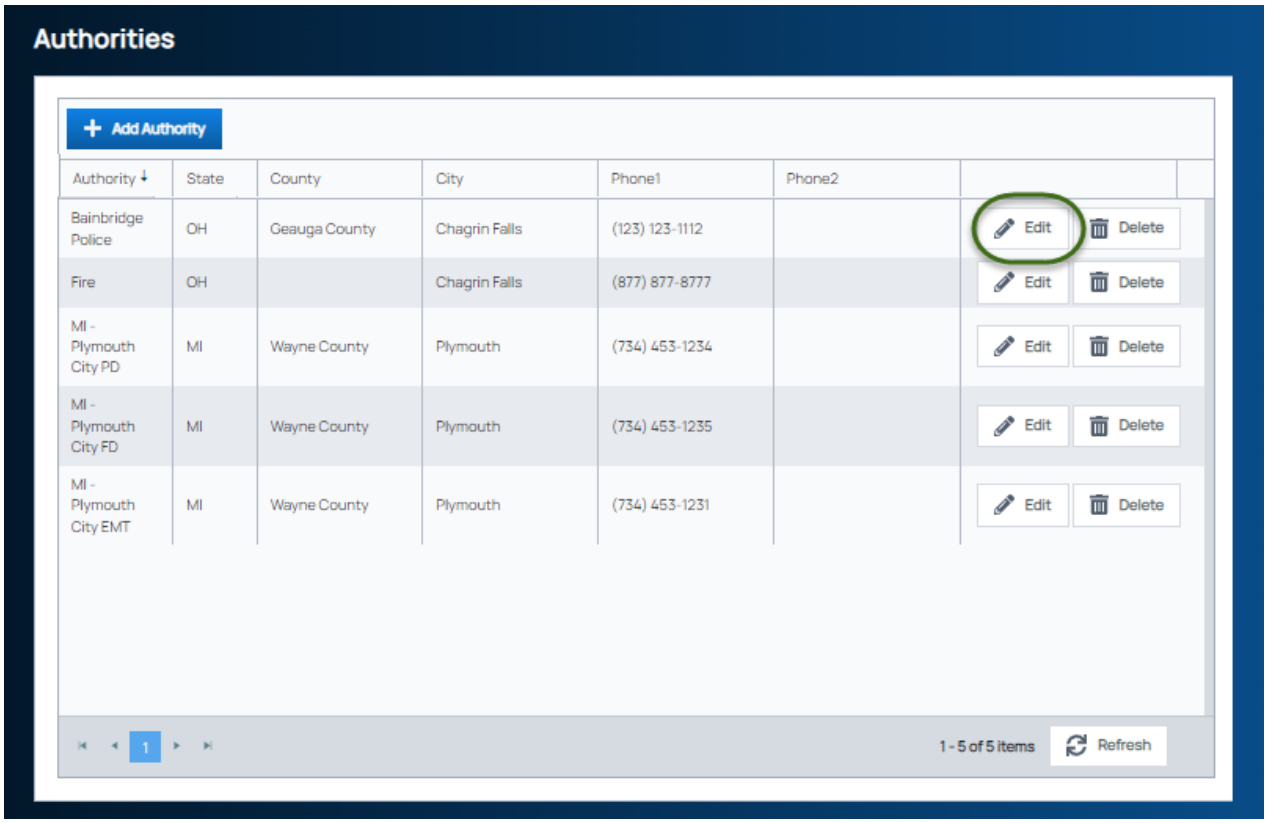
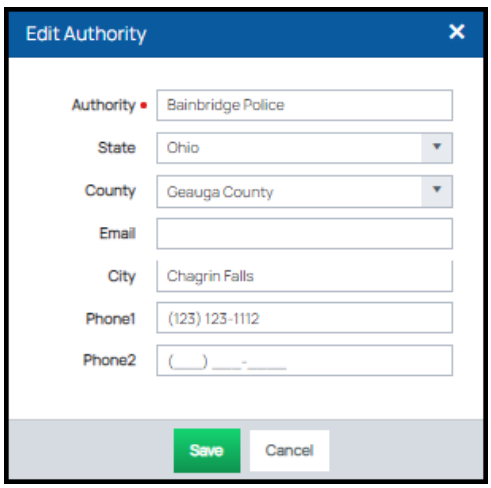
To edit an Authority, from the main menu, arrive at the Authorities setup with this path: Setup > Other > Authorities.

The Authorities list will be displayed. Locate the Authority you want to edit, and then click on the Edit button (pencil icon).



The Edit Authority form will be displayed. Make the necessary changes, and then click the Save button when finished.