Add a Central Station

To add a new Central Station record, from the main menu, arrive at the Central Stations setup with this path: Setup > Other > Central Stations.

The Central Stations list will be displayed. Click on the Add Central Station button at the upper left of the form.
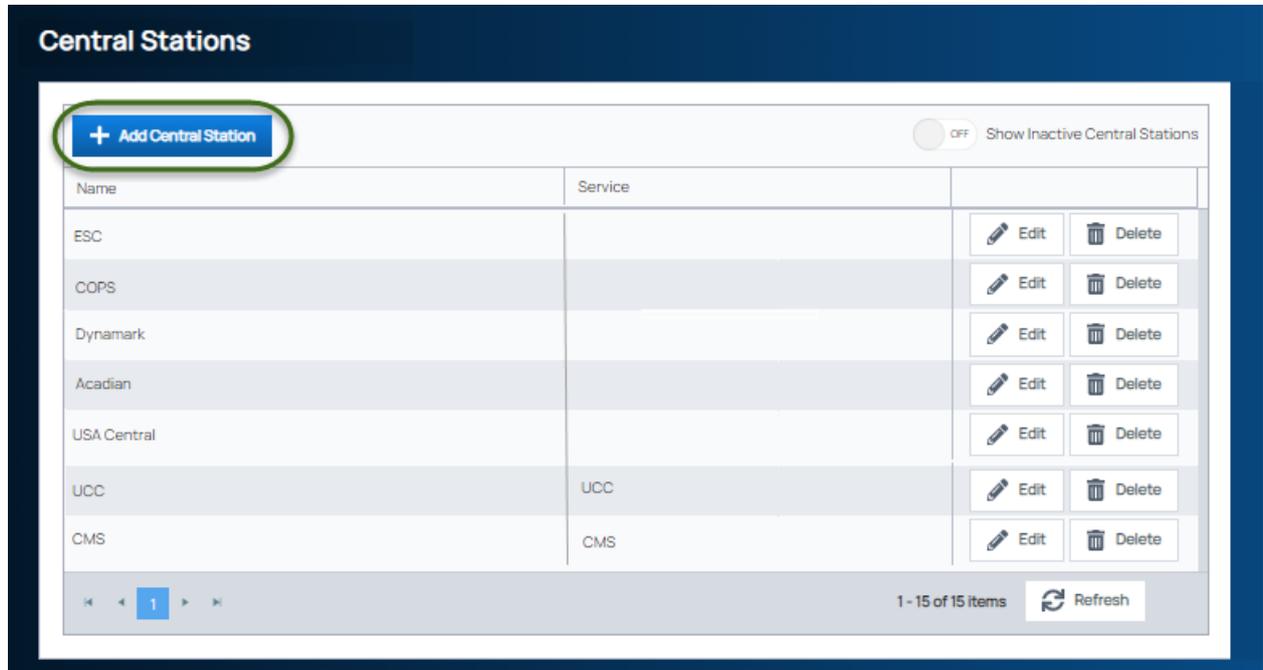
The Add a Central Station form will be displayed.

- **Name** – Enter a name for the Central Station record; click Save. (Maximum of 25 characters allowed.)