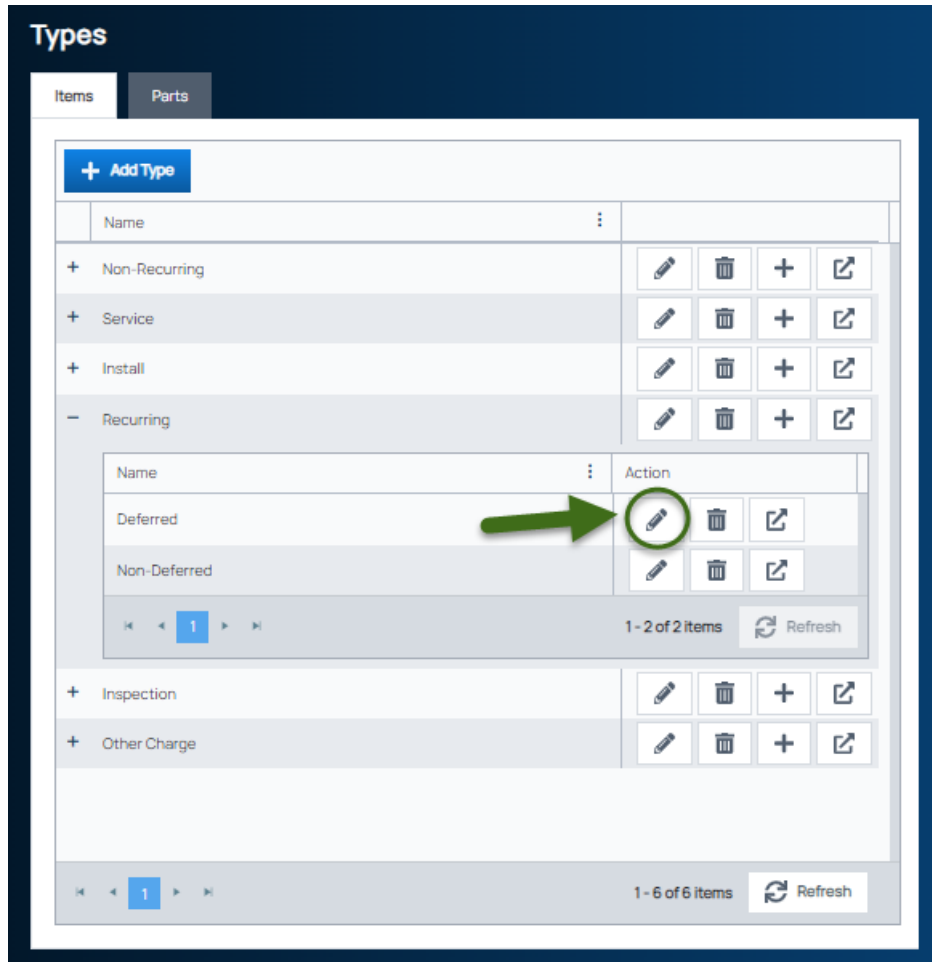


# Edit an Item Sub-Type

Last Modified on 04/27/2022 6:07 pm EDT

To edit an Item Sub-Type, click on the “+” symbol to the left of the Type which contains the Sub-Type you want to edit.

Once the Sub-Types are displayed, click the edit button (pencil icon) on the Sub-Type you want to edit.



The Edit Sub-Type form will be displayed. Make the necessary changes, and then click the Save button when finished.

