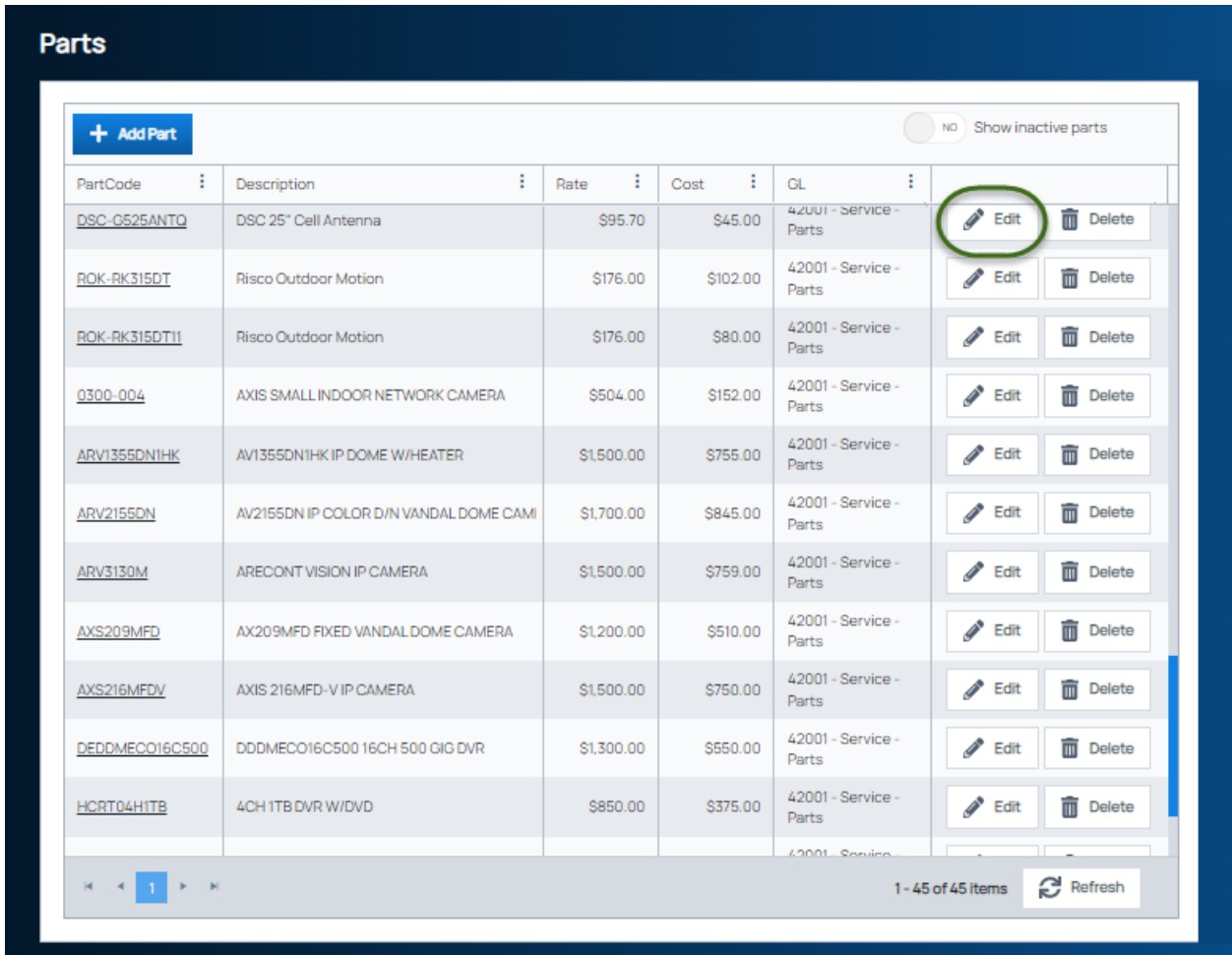


Edit a Part

Last Modified on 01/22/2025 2:49 pm EST

To edit a Part, from the main menu, arrive at the Parts setup with this path: Setup > Items & Parts > Parts.

The Parts list opens. Locate the Part you want to edit, and then click on the Edit button (pencil icon).



The Parts form opens. Make the necessary changes, and then click the Save button when finished.

Parts ✕

Part Code •	<input type="text" value="DSC-GSM-ANT3DB"/>	<input type="text" value="ADI"/>	Main Vendor •
Description •	<input type="text" value="Antenna Accessory"/> <small>17/150</small>	<input type="text" value="42001 - Service - Parts"/>	Manual Revenue GL •
Long Description •	<div style="border: 1px solid gray; height: 100px; width: 100%;"><small>0/2000</small></div>	<input type="text" value="42001 - Service - Parts"/>	Service Revenue GL •
Manufacturer	<input type="text" value="General Electric"/>	<input type="text" value="\$165.00"/>	Default Rate •
Type	<input type="text" value="Please Select"/>	<input type="text" value="\$85.00"/>	Cost Amount •
Sub Type	<input type="text" value="Please Select"/>	<input type="text" value="0"/>	Labor Units •
Taxable	<input checked="" type="radio"/> YES <input type="radio"/> NO ?	<input type="text" value=""/>	Barcode
Panel	<input type="radio"/> YES <input checked="" type="radio"/> NO ?	<input type="text" value=""/>	Part Image
			<input type="button" value="Select files..."/> Drop files here to select