# Items Overview

The Items setup is comprised of two tabs: Invoice Items and Vendor Purchase Items.

## Invoice Items

Invoice Items are used for invoicing non-inventory part products and services to your customers. Invoice Items are also used on customer credit memos.

*Note*: If your company is doing business in multiple states and in some states and Invoice Item is taxable and in others, it is non-taxable, you will need to setup one Invoice Item as taxable and another that is non-taxable.

## Vendor Purchase Items

Vendor Purchase Items are similar to Invoice Items, however these are selectable when entering a Purchase Order, Bill, or Credit for a Vendor.

Note: Each Invoice Item and Vendor Purchase Item is linked to a GL Account. The GL Accounts must be setup prior to creating Vendor Purchase Items.