Edit a Branch

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To edit a Branch, from the main menu, arrive at the Branches setup with this path: GL > Branches.

The Branches list is displayed. Locate the Branch you want to edit, and then click the Edit button.

+ Add Branch							
ID	:	Branch Code :	Branch Name :	Merchant ID :	Company Info :		
1		СНІ	Chicago	155815	Best Security - 547 E. Washington Street	Edit	Delete
2		MI	Michigan	155815	Best Security - 547 E. Washington Street	Edit	Delete
3		он	Ohio	155815	Best Security - 547 E. Washington Street	J Edit	Delete

The Edit Branch form is displayed. Make the necessary changes, and then click the **Save** button when finished.