














































Edit a Sales Tax Record

Last Modified on 04/27/2022 2:48 pm EDT

Users may edit a Sales Tax record and change any of the current settings. Any changes made to tax rates will only affect future transactions.

To edit a Sales Tax record, from the main menu, arrive at the Sales Tax setup with this path: Setup > Accounting > Sales Tax.

The Sales Tax list will be displayed. Locate the Sales Tax record you want to edit, and then click on the Edit button (pencil icon).

Tax Code	Description	Recurring	Non-Rec...	Base	Breakout	GL Account	Rate	
CA-Tustin	CA Tustin City	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> NO	23600 - Sales Tax - California	10.5000%	   
CA-Orange CO	CA - Orange County	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23600 - Sales Tax - California	1.5000%	  
CA-State	California State Sales Tax	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23600 - Sales Tax - California	7.0000%	  
CA-Tustin City	CA-Tustin City	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23600 - Sales Tax - California	2.0000%	  
Conv	Conv	<input type="radio"/> NO	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23000 - Sales Tax		  
CUY	Cuyahoga	<input type="radio"/> NO	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23500 - Sales Tax	10.0000%	  
D-SF	Delaware local	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23000 - Sales Tax	2.0000%	  
FL	Florida	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> NO	23300 - Sales Tax	8.2500%	   
OC	Oeauga	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> NO	23300 - Sales Tax	8.5550%	   
Cea	Cea	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> NO	25055 - Accrued Revenue	7.0000%	   
HOU	Houston	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	<input type="radio"/> NO	23300 - Sales Tax	3.1300%	   
MI	Michigan	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> NO	23700 - Sales Tax - Michigan	6.0000%	   
None	No Tax	<input type="radio"/> NO	<input type="radio"/> NO	<input checked="" type="radio"/> YES	<input type="radio"/> NO	23300 - Sales Tax		  

The Sales Tax Edit form will be displayed. Make the necessary changes, and then click the Save button when finished.

Sales Tax Edit

Sales Tax Code • CA Tustin

Name • CA Tustin City

Recurring NO

Non-Recurring YES

Base NO

Breakout NO

GL Account • 23600 - Sales Tax - California

Save **Cancel**