

RMR Audit Tracking Report

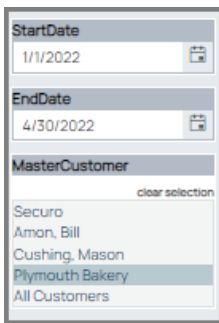
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The RMR Audit Tracking report displays detailed information for each customer's RMR. This report includes new RMR added, rate changes, and cancellations for a particular date range. Totals are displayed for each unique customer.

Report Parameters

The parameters available for this report are:

- Start and End Date
- Customer selection (select only one)
 - Select a single Master Customer
 - Select All Customers

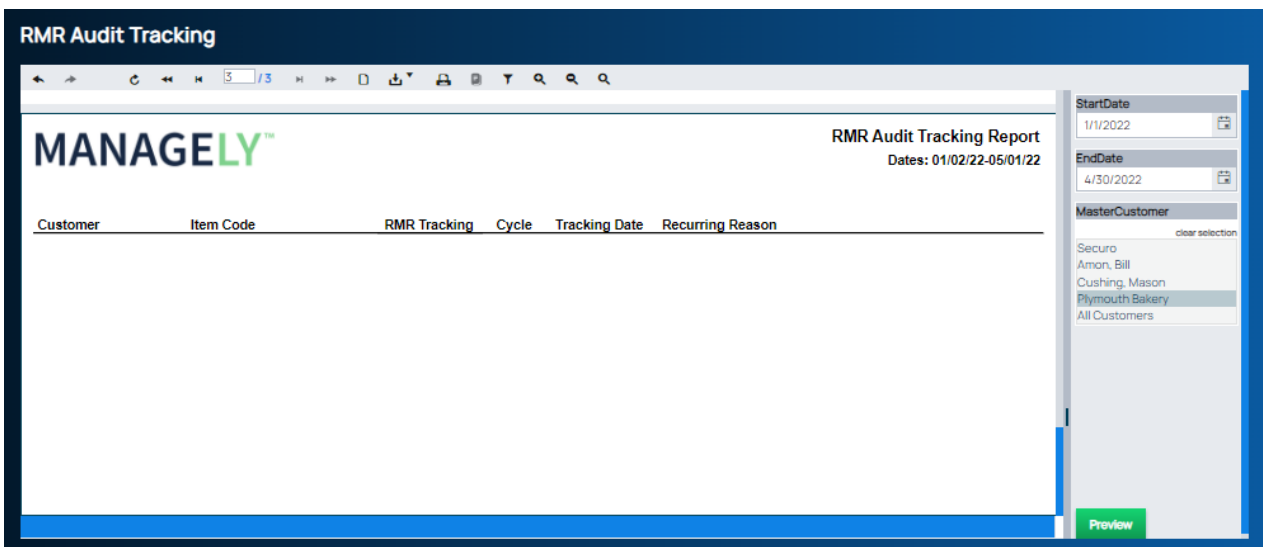


A screenshot of the report parameter selection form. It includes three main sections: 'StartDate' with a date field set to 1/1/2022 and a calendar icon; 'EndDate' with a date field set to 4/30/2022 and a calendar icon; and 'MasterCustomer' with a dropdown menu. The dropdown menu is open, showing options: 'Securo', 'Amon, Bill', 'Cushing, Mason', 'Plymouth Bakery' (which is highlighted), and 'All Customers'. A 'clear selection' link is located above the dropdown list.

Generate the RMR Audit Tracking Report

To generate this report, navigate to Reports > Customer > RMR Audit Tracking.

The RMR Audit Tracking page is displayed. In the Parameters area, make the desired selections. When finished, click on the Preview button.



A screenshot of the RMR Audit Tracking report interface. The title bar reads 'RMR Audit Tracking'. The main content area features the 'MANAGELY' logo on the left and the report title 'RMR Audit Tracking Report' with the date range 'Dates: 01/02/22-05/01/22' on the right. Below this is a table with the following headers: 'Customer', 'Item Code', 'RMR Tracking', 'Cycle', 'Tracking Date', and 'Recurring Reason'. The table body is currently empty. On the right side, there is a parameter selection panel with fields for 'StartDate' (1/1/2022), 'EndDate' (4/30/2022), and 'MasterCustomer' (Plymouth Bakery). A 'Preview' button is located at the bottom right of the panel.

The report results are based on the selections in the parameters area. Users may use the function buttons to print or export the report.



Customer	Item Code	RMR Tracking	Cycle	Tracking Date	Recurring Reason
		75.00			
■ 3699-Steve's Snow Blowing					
	11129-Radio Backup	-25.00	A	03/22/2022	Customer Moved
	11127-Monitoring	25.00	M	03/02/2022	New Sale
	11128-Maint Agreement	12.50	M	03/01/2022	Add Additional Service
	11129-Radio Backup	25.00	A	03/15/2022	Add Additional Service
		37.50			
■ 3719-Wood, Emily					
	11141-Monitoring	25.00	M	04/08/2022	Add Additional Service
	11132-Monitoring	35.00	M	03/07/2022	Takeover
	11135-Maint Agreement	0.00	M	03/02/2022	Add Additional Service
	11136-Maint Agreement	14.00	M	03/04/2022	Add Additional Service
	11137-Radio Backup	25.00	M	03/03/2022	Add Additional Service
		99.00			