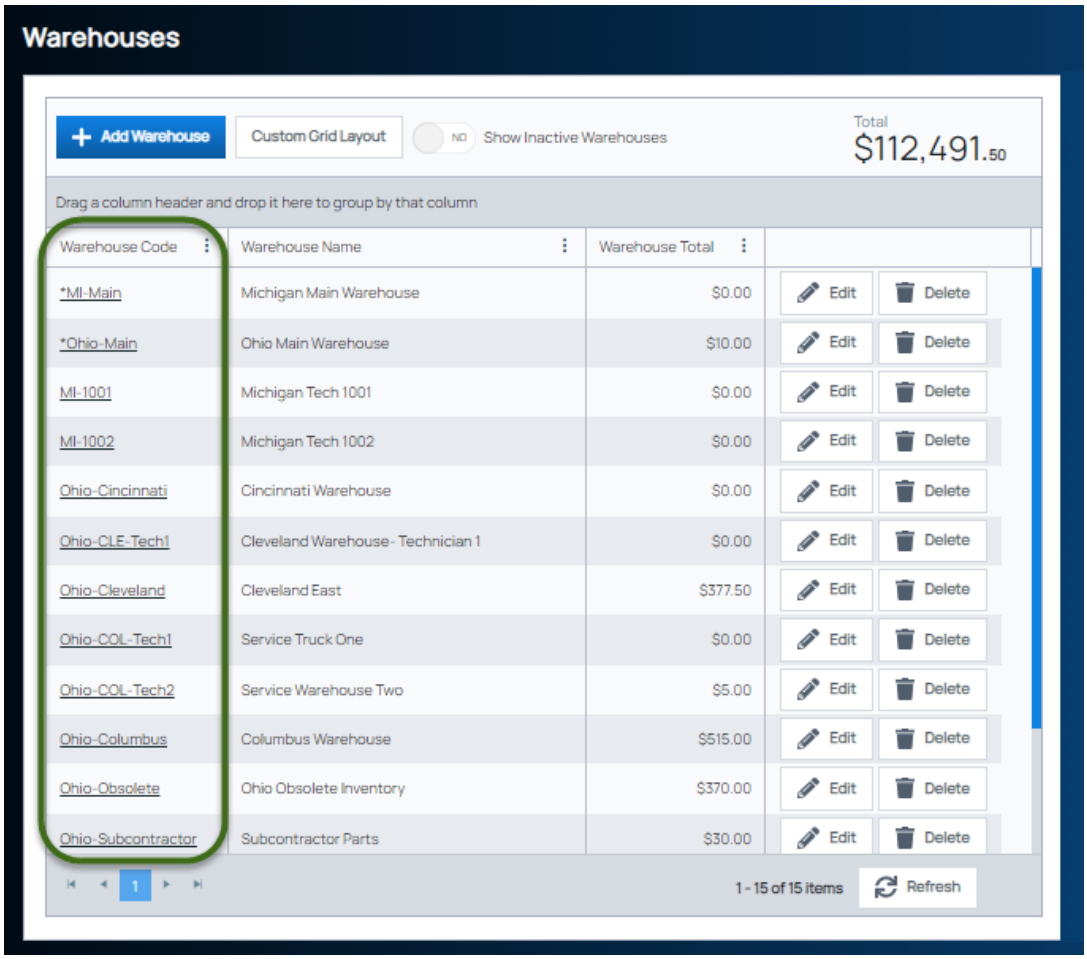
Abandon Physical Inventory

Last Modified on 07/30/2026 12:04 pm EDT

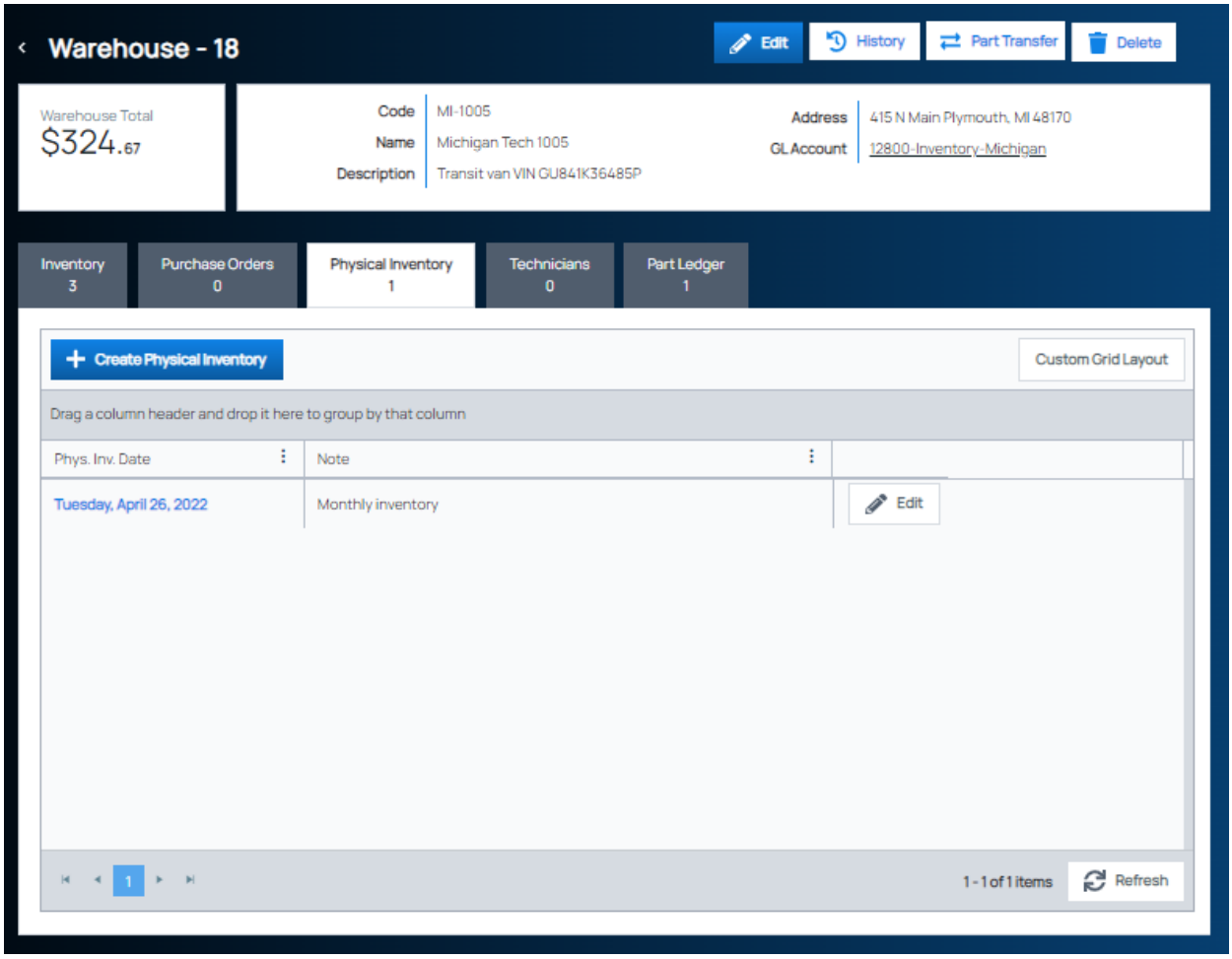
If you do not wish to complete and post the variances of a physical inventory, you can abandon it. Abandoning a physical inventory deletes the physical inventory – no changes will be made to on-hand quantities or amounts.

To abandon a physical inventory, navigate to Inventory > Warehouses.

The Warehouses list opens. Click on the hyperlink in the Warehouse Code column of the warehouse for which you are conducting a physical inventory.

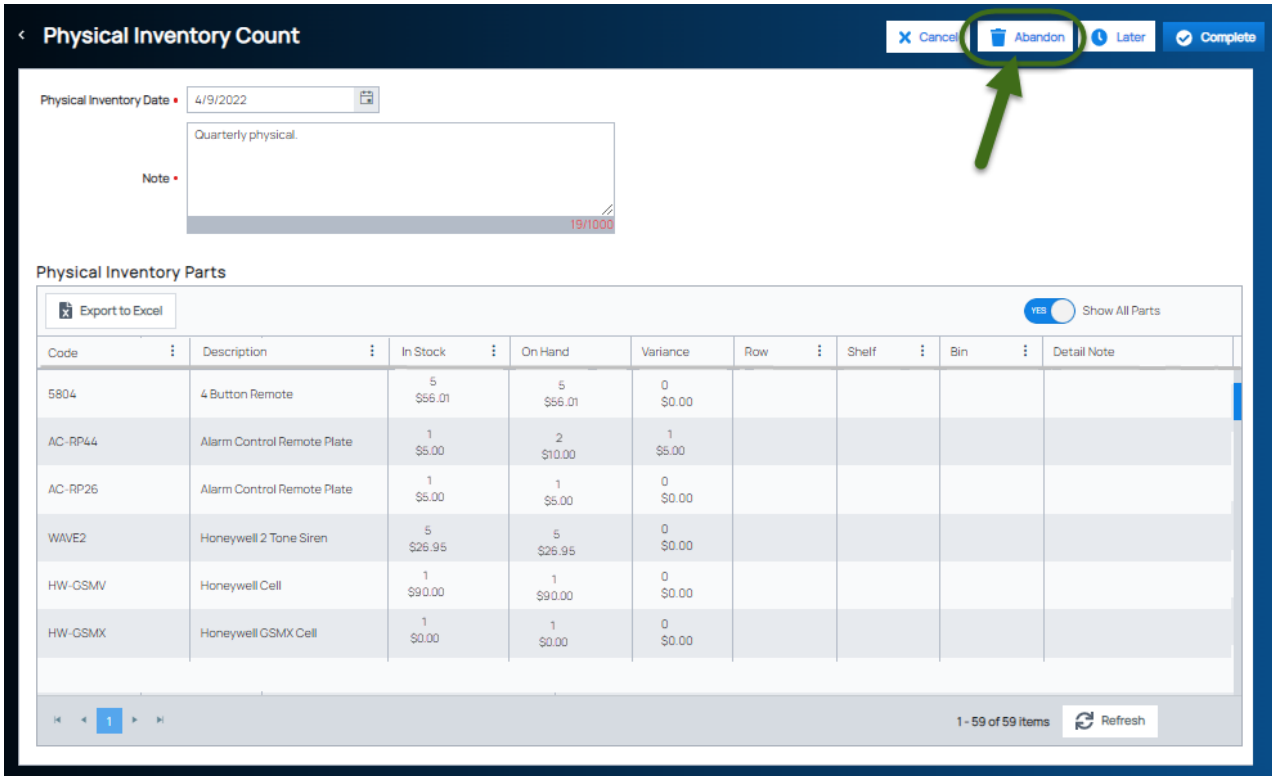


The Warehouse page opens. Click on the Physical Inventory tab. Locate the physical inventory record, and then click the **Edit** button.



The Physical Inventory Count page opens. Click the **Abandon** button at the upper right of the page.

Before clicking the **Abandon** button, make certain this is what you want to do. No warning message is presented.


Physical Inventory Count
Cancel
Abandon
Later
Complete
Physical Inventory Date
4/9/2022
Note
Quarterly physical.
19/1000
Physical Inventory Parts
Export to Excel
YES
Show All Parts
Code
Description
In Stock
On Hand
Variance
Row
Shelf
Bin
Detail Note
5804
4 Button Remote
5 $56.01
5 $56.01
0 $0.00
AC-RP44
Alarm Control Remote Plate
1 $5.00
2 $10.00
1 $5.00
AC-RP26
Alarm Control Remote Plate
1 $5.00
1 $5.00
0 $0.00
WAVE2
Honeywell 2 Tone Siren
5 $26.95
5 $26.95
0 $0.00
HW-GSMV
Honeywell Cell
1 $90.00
1 $90.00
0 $0.00
HW-GSMX
Honeywell GSMX Cell
1 $0.00
1 $0.00
0 $0.00
1
1 - 59 of 59 items
Refresh