

# G/L Register

Last Modified on 10/19/2023 4:25 pm EDT

The GL Register displays all general ledger accounts along with the current balance in each account.

Sort on any of the columns, or use the filter options to refine the list of information presented in the grid area.

From the GL Register, the following functions can be performed:

- Add a General Journal Entry
- View the GL Ledger
- View all entries posted to a GL Account

The screenshot displays the 'GL Register' interface. At the top right, there are two buttons: '+ Add General Journal Entry' and 'Ledger'. Below these is a search bar with 'NO Show All' and an 'Export to Excel' button. A message reads 'Drag a column header and drop it here to group by that column'. The main table has the following data:

Account Number	Account Type	Description	Balance Type	Amount
<a href="#">10100</a>	Bank Account	Charter One - Primary Checking - OH	Debit	\$28.50
<a href="#">10101</a>	Bank Account	Charter One - Primary Checking - Ohio	Debit	(\$2,978.77)
<a href="#">10200</a>	Bank Account	Huntington - Primary Checking - Michigan	Debit	\$3,325.04
<a href="#">10300</a>	Bank Account	Payroll Account	Debit	\$0.00
<a href="#">10301</a>	Bank Account	Huntington - Payroll Account	Debit	\$0.00
<a href="#">10400</a>	Bank Account	TD - Money Market	Debit	\$0.00
<a href="#">10401</a>	Bank Account	TD Bank - Money Market	Debit	\$137.30
<a href="#">10500</a>	Bank Account	Chase Money Market	Debit	\$0.00

At the bottom, there is a pagination control showing '1' of 2 pages and a 'Refresh' button. The text '1 - 100 of 109 items' is also visible.