Vendors List

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To arrive at the Vendors List, navigate to Accounts Payable > Vendors.

Functions available from the Vendors List are:

- Add a new vendor.
- Search for existing vendors.
- Export the currently viewed grid data to an Excel file.
- Click on the hyperlink of a Vendor # to open the vendor record.
- Sort the grid on any of the column headers.
- Group the grid data by one or more columns.
- Create filters to refine the data displayed.
- Select additional or different columns to display in the grid area, and save as a custom grid layout.

Vendors

Vendor #	Name	Branch	Account #	Open Balance
1001	ADI	South East United States		$11,166,938.66
1002	DCS	Chicago	1456123	$6,909.32
1003	Bold Group Software	Default 1	0123456789	$3,512.37
1004	Joseph & Joseph Attorneys	Default 1	11222	$0.00
1005	Acme Alarm Services	Michigan		$11,555.73
1234	Bosch	Wisc.		$95.00
1235	A1 Testing Labs	Ohio		$4,821.91
1236	Ace Hardware	Ohio		$36,721.21
2500	Bosch Security Systems	Default 1	32558	$140.76
2501	Tri-Ed	Wisc.	FES10225	$1,398.00
2503	DMP	Default 1	102245	$10.00
2504	Phillips Electric	Wisc.	123	$315.78
2505	Anthony J Miller	Michigan		$410.00
2506	Corner Hardware&Electric	Ohio		$0.00
2507	ULine	Default 1		$0.00
3000	CJ Bakery	OK		$0.00
3001	Harry's Vendor	Ohio		$0.00
3002	Acme Supplies	Ohio		$6,729.83
3003	Grainger	New York		$120.00

1 - 45 of 45 items