

Delete System Zones

Last Modified on 12/16/2024 4:43 pm EST

To delete a System Zone record on an existing System, you must begin by accessing a Customer record. If you are entering zones at the Site level, then follow the instructions below and on the following pages.

From the main menu, arrive at the Customers list with this path: CRM > Customers.

The Customers list opens. Locate the Customer, and then click the hyperlink in the Customer # column to open the customer record.

Customers

Customers Sites Systems

Search Customers + Add Customer Export to Excel

Master Customers Terminated Customers Custom Grid Layout

Drag a column header and drop it here to group by that column

Customer #	Name	Address	City	State	Balance Due	Total RMR
3654	Holmes Fans	10556 Washington Street	Chagrin Falls	OH	\$0.00	\$0.00
3652	Cactus World	3601 Saguaro Street	Tucson	AZ	\$0.00	\$0.00
3505	Smith, Aaron	123 Main St	Columbus	OH	\$182.81	\$30.00
3504	Allen Automotive Services	634 Morgan Street	Cincinnati	OH	\$182.81	\$30.00
3502	Tesay	Address1	City	OH	\$0.00	\$0.00
3499	Edwards Security	345 Main Street	Columbus	OH	\$221.47	\$55.00
3498	Crafted Crates	233 Widmore Ave	Columbus	OH	\$222.56	\$30.00

1 - 100 of 178 Items Refresh

The Customer record opens. Click the Sites/Systems tab, and then in the Site Number column, click the hyperlink of the desired Site.

Emily Wood
Customer #3719 Active Normal Residential-Owner • Since 3/4/22

Total Balance Due Total RMR
\$0.00 **\$0.00**

Customer Aging

Address: 45722 Chandler, Plymouth, MI 48170
Phone: (734) 258-4646
Cell: (734) 258-3311
Email: emilyLwood@gmail.com

Salesperson: Dan Brown
Last Statement
Default Term
Delivery Method: Print
Delivery RMR Inv: YES

Comments

Invoices: 0 Credits: 0 **Sites/Systems: 1/0** RMR: 0 Work Orders: 0 Proposals: 0 Payments: 0 CC/eCheck: 0 Notes: 0 Contacts: 0 Documents: 0 Archive: 0 Custom Fields: 0 eForms: 0 Emails: 0

+ Add Site Show Inactive Sites

Site N...	Site Name	Address	City	Sta...
3719-01	Emily Wood	45722 Chandler	Plymouth	MI

1 - 1 of 1 items Refresh

The Site record opens. Click the Systems tab. A list of Systems attached to the Site is listed in the grid area. In the System Number column, click the hyperlink of the desired System.

3719-01 - Emily Wood
Active Emily Wood - 3719

45722 Chandler, Plymouth, MI 48170 RMR **\$1.00**
(734) 258-4646
emilyLwood@gmail.com

Warranty Start: 03/04/2022 Sales Tax: Michigan
Warranty Labor: Labor - 1 Year Tax Rate: 6%
Warranty Part: Parts - 1 Year Tax Exempt: -
Service Level: SVC T&M RES Site Since: 03/04/2022
Inactive Date: -

Notes: 0 **Systems: 1** RMR: 1 Work Orders: 0 Site Parts: 0 Contacts: 0 Zones: 0 Authorities: 0 Docs: 0 Custom Fields: 0 Item Defaults: 0 eForms: 0 Part Ledger: 0 External: 0

Search Systems **+ Add System** Export to Excel Show Inactive Systems Custom Grid Layout

Drag a column header and drop it here to group by that column

System #	System Type	Panel Type	Warranty Start
9173-01	Burglar Alarm	8-Zone Control Panel	Mar 7, 2022

1 - 1 of 1 items Refresh

The System record opens. Click the Zones tab. Locate the zone to delete, and then click the Delete button (trashcan icon).

9173-01 - Burglar Alarm Active Emily Wood Emily Wood Edit Tasks History

Panel Type	Vista20P	Warranty Labor	Labor - 1 Year
Panel Location	Entry closet	Warranty Part	Parts - 1 Year
Comments	-	Warranty Start	03/07/2022
		Service Level	SVC T&M RES
		Central Station	-
		Account Number	23-9173-01
		Inactive Date	-

Notes 0 | RMR 1 | Work Orders 1 | System Parts 4 | Call List 1 | **Zones 2** | Documents | Archive | Custom Fields | eForms | Emails

[+ Add Zone](#) [Export to Excel](#)

Zone #	Signal Type	Authority	Description	
1	Burglar Alarm	MI - Plymouth City PD	Front Door	Edit Delete
2	Burglar Alarm	MI - Plymouth City PD	Hallway	Edit Delete

1 - 2 of 2 items [Refresh](#)

A confirmation message opens. Clicking Yes permanently removes the zone record.

