

Add System Zones

Last Modified on 12/16/2024 4:40 pm EST

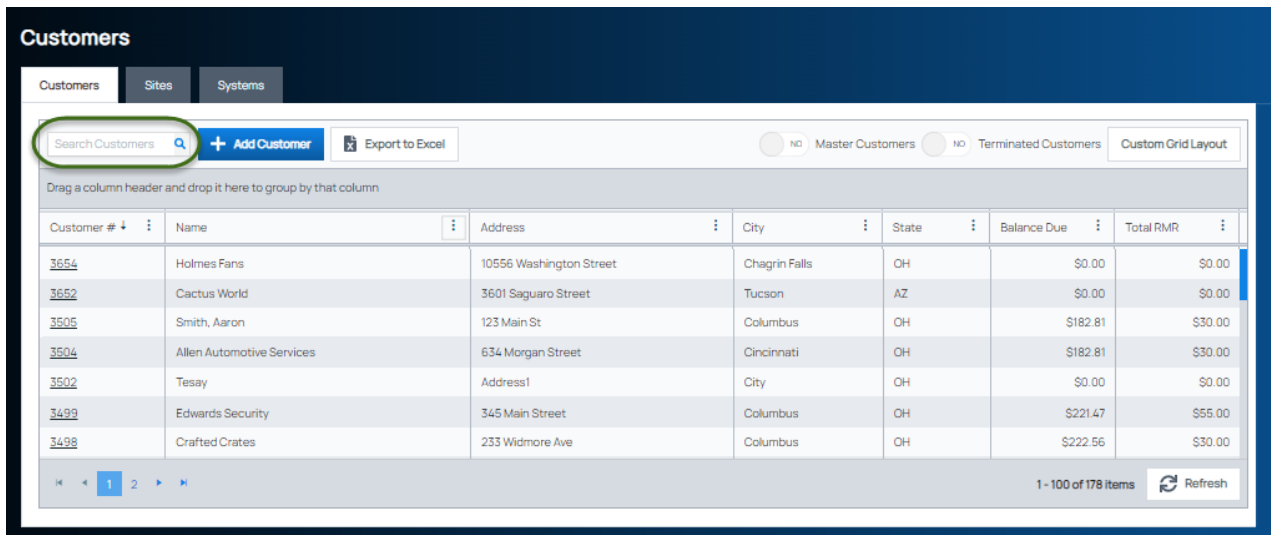
You can enter a Zone List for a System. The data entry and maintenance of zones allows your company to enter the zone number (if a monitored device), a signal type (must first setup values in Setup > Other > Signal Types), an authority (must first setup values in Setup > Other > Authorities [AHJ]), and a description.

You can also enter a zone list at the site level if necessary. Typically, zones are attached to a System record.

To add a Zone List to an existing System, you must begin by accessing a Customer record. If you are entering zones at the Site level, then follow the instructions below and on the following pages.

From the main menu, arrive at the Customers list with this path: CRM > Customers.

The Customers list opens. Locate the Customer, and then click the hyperlink in the Customer # column to open the customer record.



Customers

Customers Sites Systems

Search Customers + Add Customer Export to Excel

NO Master Customers NO Terminated Customers Custom Grid Layout

Drag a column header and drop it here to group by that column

Customer #	Name	Address	City	State	Balance Due	Total RMR
3654	Holmes Fans	10556 Washington Street	Chagrin Falls	OH	\$0.00	\$0.00
3652	Cactus World	3601 Saguaro Street	Tucson	AZ	\$0.00	\$0.00
3505	Smith, Aaron	123 Main St	Columbus	OH	\$182.81	\$30.00
3504	Allen Automotive Services	634 Morgan Street	Cincinnati	OH	\$182.81	\$30.00
3502	Tesay	Address1	City	OH	\$0.00	\$0.00
3499	Edwards Security	345 Main Street	Columbus	OH	\$221.47	\$55.00
3498	Crafted Crates	233 Widmore Ave	Columbus	OH	\$222.56	\$30.00

1 - 100 of 178 items Refresh

The Customer record opens. Click the Sites/Systems tab, and then in the Site Number column, click the hyperlink of the desired Site.

Emily Wood
Customer #3719 Active Normal Residential-Owner • Since 3/4/22

Edit Tasks History

Total Balance Due Total RMR
\$0.00 **\$0.00**

Customer Aging

Address 45722 Chandler
Plymouth, MI 48170

Phone (734) 258-4646

Cell (734) 258-3311

Email emilyLwood@gmail.com

Salesperson Dan Brown

Last Statement

Default Term

Delivery Method Print

Delivery RMR Inv

Comments

Invoices 0 Credits 0 **Sites/Systems 1/0** RMR 0 Work Orders 0 Proposals 0 Payments 0 CC/eCheck 0 Notes 0 Contacts 0 Documents Archive Custom Fields eForms Emails

+ Add Site NO Show Inactive Sites

Site N...	Site Name	Address	City	Sta...
3719-01	Emily Wood	45722 Chandler	Plymouth	MI

1 - 1 of 1 items Refresh

The Site record opens. If you are entering zones at the Site level, click the Zones tab. Follow the instructions for adding zones at the system level.

Click the Systems tab. A list of Systems attached to the Site is listed in the grid area. In the System Number column, click the hyperlink of the desired System.

3719-01 - Emily Wood
Active Emily Wood - 3719

Edit Tasks History

Address 45722 Chandler, Plymouth, MI 48170

Phone (734) 258-4646

Email emilyLwood@gmail.com

RMR \$1.00

Warranty Start 03/04/2022

Warranty Labor Labor - 1 Year

Warranty Part Parts - 1 Year

Service Level SVC T&M RES

Sales Tax Michigan

Tax Rate 6%

Tax Exempt -

Site Since 03/04/2022

Inactive Date -

Notes 0 **Systems 1** RMR 1 Work Orders 0 Site Parts 0 Contacts 0 Zones 0 Authorities 0 Docs Custom Fields Item Defaults eForms Part Ledger External

+ Add System Export to Excel NO Show Inactive Systems Custom Grid Layout

Drag a column header and drop it here to group by that column

System #	System Type	Panel Type	Warranty Start
9173-01	Burglar Alarm	8-Zone Control Panel	Mar 7, 2022

1 - 1 of 1 items Refresh

The System record opens. Click on the Zones tab, and then click the Add Zone button.

9173-01 - Burglar Alarm
Active Emily Wood Emily Wood

Panel Type: Vista20P
Panel Location: Entry closet
Comments: -

Warranty Labor: Labor - 1 Year
Warranty Part: Parts - 1 Year
Warranty Start: 03/07/2022
Service Level: SVC T&M RES
Central Station: -
Account Number: 23-9173-01
Inactive Date: -

Notes: 0 | RMR: 1 | Work Orders: 1 | System Parts: 4 | Call List: 1 | **Zones: 2** | Documents | Archive | Custom Fields | eForms | Emails

+ Add Zone | Export to Excel

Zone #	Signal Type	Authority	Description	
1	Burglar Alarm	MI - Plymouth City PD	Front Door	Edit Delete
2	Burglar Alarm	MI - Plymouth City PD	Hallway	Edit Delete

1 - 2 of 2 items Refresh

The Add (zone) form opens. The data entry fields are described below.

Data entry fields preceded with an asterisk are required.

- ***Zone #:** Enter the zone number.
- **Signal Type:** Make a selection from the drop-down list. Signal types are maintained in Setup > Other > Signal Types.
- **Authority:** Make a selection from the drop-down list. Authorities are maintained in Setup > Other > Authorities.
- **Description:** Typically, this is the physical location of the device for the zone.

When finished, click the Save button. Repeat this process to add additional zones.

Add

Zone # * 4

Signal Type * Burglar Alarm

Authority * MI - Plymouth City PD

Description Office

Save Cancel