

Add System Zones

Last Modified on 05/01/2022 6:21 am EDT

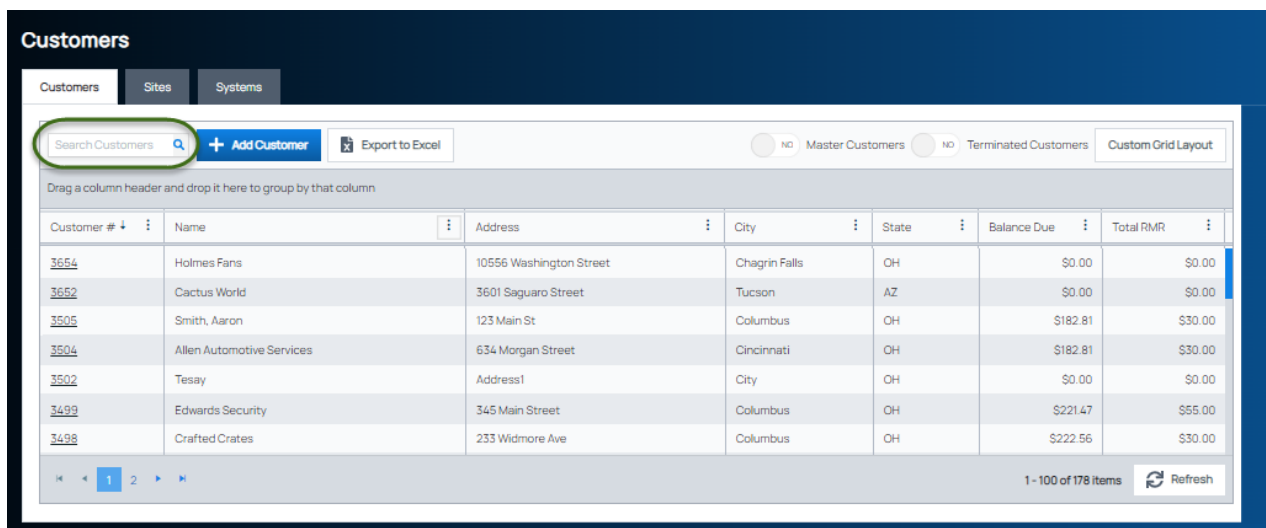
Companies have the ability to enter a Zone List for a System. The data entry and maintenance of zones, allows your company to enter the zone number (if a monitored device), a signal type (must first setup values in Setup > Other > Signal Types), an authority (must first setup values in Setup > Other > Authorities [AHJ]), and a description.

You also have the ability to enter a zone list at the site level if necessary. Typically, zones are attached to a System record.

To add a Zone List to an existing System, you must begin by accessing a Customer record. If you are entering zones at the Site level, then follow the instructions below and on the following pages.

From the main menu, arrive at the Customers list with this path: Accounts Receivable> Customers.

The Customers list will be displayed. Locate the Customer, and then click on the hyperlink in the Customer # column to open the customer record.



Customer #	Name	Address	City	State	Balance Due	Total RMR
3654	Holmes Fans	10556 Washington Street	Chagrin Falls	OH	\$0.00	\$0.00
3652	Cactus World	3601 Saguario Street	Tucson	AZ	\$0.00	\$0.00
3506	Smith, Aaron	123 Main St	Columbus	OH	\$182.81	\$30.00
3504	Allen Automotive Services	634 Morgan Street	Cincinnati	OH	\$182.81	\$30.00
3502	Tesay	Address1	City	OH	\$0.00	\$0.00
3499	Edwards Security	345 Main Street	Columbus	OH	\$221.47	\$55.00
3498	Crafted Crates	233 Widmore Ave	Columbus	OH	\$222.56	\$30.00

The Customer record will be displayed. Click on the Sites/Systems tab, and then in the Site Number column, click on the hyperlink of the desired Site.

Emily Wood
Customer #3719 Active Normal Residential-Owner • Since 3/4/22

Total Balance Due: \$0.00 Total RMR: \$0.00

Customer Aging

Address: 45722 Chandler, Plymouth, MI 48170
Phone: (734) 258-4646
Cell: (734) 258-3311
Email: emilyLwood@gmail.com

Salesperson: Dan Brown
Last Statement
Default Term
Delivery Method: Print
Delivery RMR Inv: YES

Invoices: 0 Credits: 0 **Sites/Systems: 1/0** RMR: 0 Work Orders: 0 Proposals: 0 Payments: 0 CC/eCheck: 0 Notes: 0 Contacts: 0 Documents: Archive Custom Fields eForms Emails

Site N...	Site Name	Address	City	Sta...
3719-01	Emily Wood	45722 Chandler	Plymouth	MI

1 - 1 of 1 items Refresh

The Site record will be displayed. If you are entering zones at the Site level, click on the Zones tab. Follow the instructions for adding zones at the system level.

Click on the Systems tab. A list of Systems attached to the Site will be listed in the grid area. In the System Number column, click on the hyperlink of the desired System.

3719-01 - Emily Wood
Active Emily Wood - 3719

45722 Chandler, Plymouth, MI 48170
(734) 258-4646
emilyLwood@gmail.com

RMR: \$1.00

Warranty Start: 03/04/2022
Warranty Labor: Labor - 1 Year
Warranty Part: Parts - 1 Year
Service Level: SVC T&M RES

Sales Tax: Michigan
Tax Rate: 6%
Tax Exempt: -
Site Since: 03/04/2022
Inactive Date: -

Notes: 0 **Systems: 1** RMR: 1 Work Orders: 0 Site Parts: 0 Contacts: 0 Zones: 0 Authorities: 0 Docs: Custom Fields Item Defaults eForms Part Ledger External

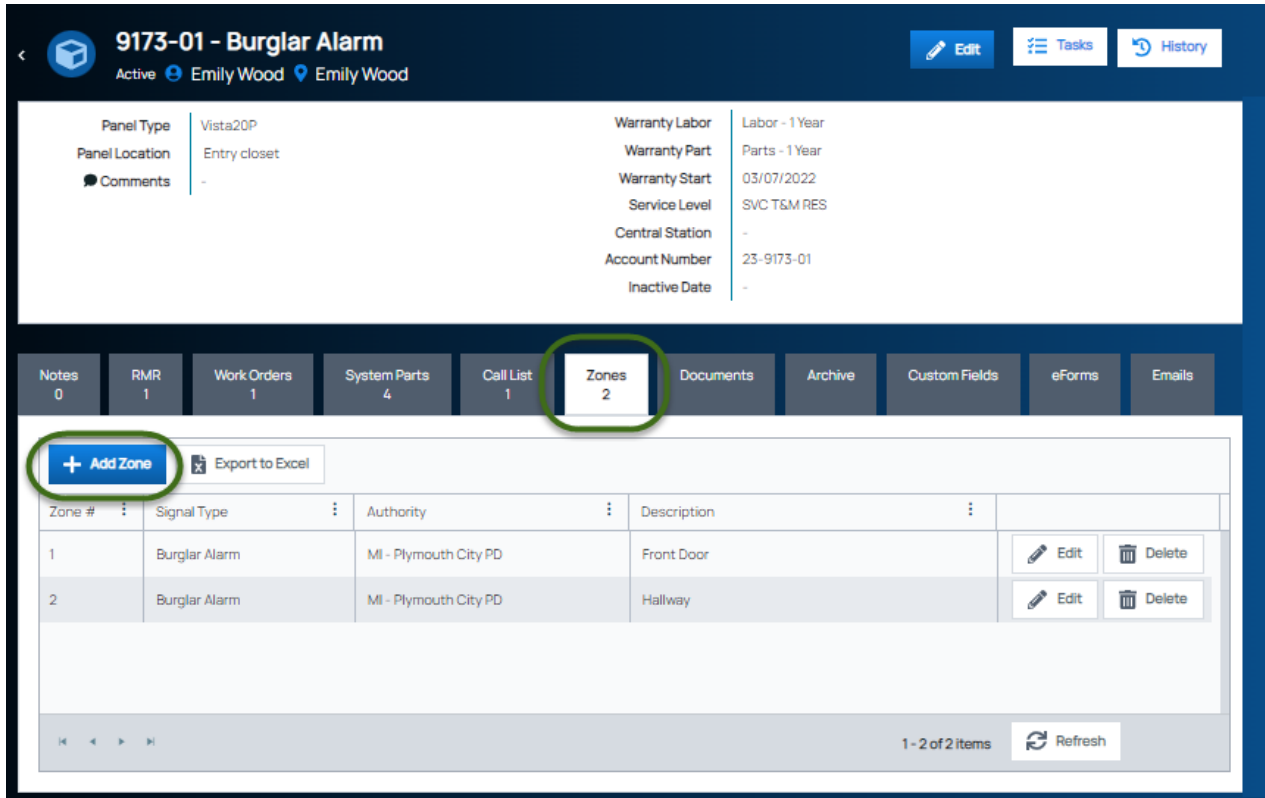
Search Systems + Add System Export to Excel Show Inactive Systems Custom Grid Layout

Drag a column header and drop it here to group by that column

System #	System Type	Panel Type	Warranty Start
9173-01	Burglar Alarm	8-Zone Control Panel	Mar 7, 2022

1 - 1 of 1 items Refresh

The System record will be displayed. Click on the Zones tab, and then click on the Add Zone button.



The Add (zone) form will be displayed. The data entry fields are described below.

Data entry fields preceded with an asterisk are required.

- ***Zone #** - Enter the zone number.
- **Signal Type** - Make a selection from the drop-down list. Signal types are maintained in Setup > Other > Signal Types.
- **Authority** - Make a selection from the drop-down list. Authorities are maintained in Setup > Other > Authorities.
- **Description** - Typically, this is the physical location of the device for the zone.

When finished, click the Save button. Repeat this process to add additional zones.

Add

Zone # * 4

Signal Type * Burglar Alarm

Authority * MI - Plymouth City PD

Description Office

Save Cancel