



Managely Release Notes

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Version 5.3.25

MANAGELY™

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Enhancements

(Enterprise) Part Kit Setup Changes

The Part Kit page (Setup > Items & Parts > Part Kits) has two new columns: **Default Cost** and **Sell As Kit**.

Part Kit Code	Description	Total Parts	Default Rate	Default Cost	Sell As Kit
+ Vista20P-Kit	Panel, battery, PIR (2), keypad, door contact, keyfob	7	\$325.00	\$0.00	OFF

The **Default Cost** is the cost your business pays for the kit. The **Sell As Kit** column shows Yes or No. This indicates if the kit should be sold as a kit or is broken apart and sold or used as individual parts. This defaults to No when creating a new kit.

(Enterprise) Part Pricing Level Uploader

There is a new uploader for part pricing level. Users download the template (Setup > Uploaders > Part Pricing Level Uploader) to add part pricing changes for existing parts. The Excel spreadsheet has these columns to make changes:

- Part Code
- Part Description
- Price
- Labor Units

(Pro) Work Order Completion Invoice Updates

We changed how a work order handles the completion invoice that is generated from a work order accounting for issues and returns.

Completion Invoice Issue and Issue Prompt

When users complete a work order, the invoice that is generated also creates an issue for the work order part (or parts) that is the difference between the parts required and parts issued on the work order. There is a popup message to confirm that remaining parts will be issued.

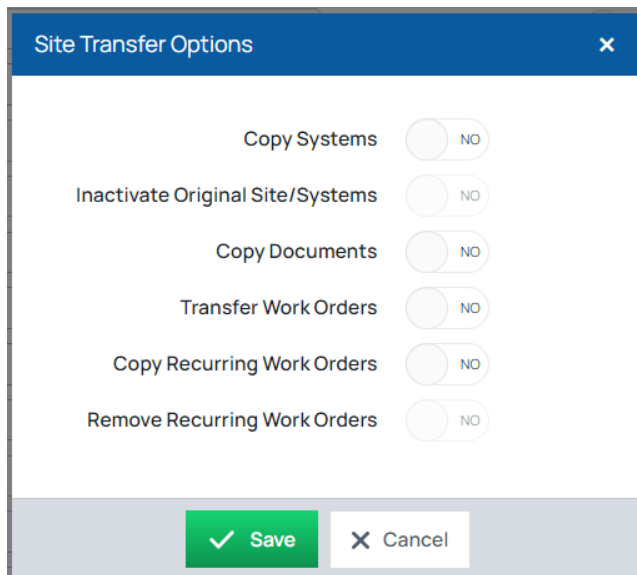
Completion Invoice to Account for Already Issued Quantity

When generating a completion invoice for a work order, the completion invoice accounts for the quantity required and quantity issued with the parts on a work order. If any parts have a quantity issued, they are not included in the issue created when completing the work order.

(Pro) Site Transfer

We added a feature to copy an existing site from one customer when adding a new site for another customer. This gives the options to copy systems, documents, and recurring work orders; make original sites/systems inactive; transfer active work orders from the copied site to the new site; and remove recurring work orders from the copied site. This does not transfer RMR, as a new RMR would need to be added for the customer's new site.

1. To use this, open a customer.
2. Click the **Site/Systems** tab.
3. Click **+ Add Site**.
4. Click **Copy Existing Site** to On. This shows two new fields: **Customer** and **Customer Site**.
5. Select a customer that has a site you want to copy.
6. Select a **Site** associated with the selected customer. Information from the selected site copies into the site you are adding.
7. Type a **Site Number**. This is required.
8. Click **Save**. This opens the Site Transfer Options popup.



The image shows a 'Site Transfer Options' popup window with a blue header and a close button (X) in the top right corner. The main content area is white and contains six toggle switches, each with a label and a 'NO' indicator to its right. The labels are: 'Copy Systems', 'Inactivate Original Site/Systems', 'Copy Documents', 'Transfer Work Orders', 'Copy Recurring Work Orders', and 'Remove Recurring Work Orders'. All toggle switches are currently in the 'NO' position. At the bottom of the popup, there is a grey bar containing two buttons: a green 'Save' button with a white checkmark icon and a white 'Cancel' button with a grey 'X' icon.

- Copy Systems – If Yes, this copies all the systems associated with the existing site onto the new site.

- Inactivate Original Site/Systems - If Yes, this automatically marks the site being copied as inactive.
- Copy Documents - If Yes, this copies all the documents that exist on the site over to the newly created site.
- Transfer Work Orders - If Yes, this moves all existing active work orders that were previously associated with the site over to the newly created site. All closed work orders remain associated with the previous site.
- Copy Recurring Work Orders - If Yes, this recreates all recurring work orders that existed for the site being copied from onto the newly created site.
- Remove Recurring Work Orders - If Yes, this removes the recurring work orders from the site being copied.

9. Click **Save**.

Average Costing

Managely introduces average costing for inventory parts per warehouse, which is the cost assigned to parts based on a moving average, which is calculated like this:

Average unit cost = Cost of units purchased + cost of existing units / Number of units available for sale.

Average cost is maintained for each part in each warehouse. Average cost is updated as parts are received, billed, or adjusted through physical inventory, average cost adjustment, or other entries that increase the quantity of a part or alter the cost of the part in a specified warehouse. When parts are transferred between warehouses, Managely uses the average cost of the part in its original (from) warehouse to recalculate the average cost in the destination (to) warehouse.

For GL entries of a part that is issued through a work order or an invoice, the average cost of the selected warehouse for the part is used for the inventory and COGS general ledger and part ledger entries. There is no recalculation of the average cost due to a part being issued from a warehouse.

When completing a physical inventory, if additional parts are found in a warehouse, the additional parts increase the quantity on hand and the average cost is recalculated. If the quantity on hand that is entered during the physical inventory is less than the quantity in stock, then the quantity is reduced by the variance. The cost used for the physical inventory is the average cost for the part in the selected warehouse. Users can change the cost (the field is called Rate) for the part in the selected warehouse. Managely creates GL entries for the physical inventory using the entered cost when the physical inventory is complete. If the cost defined on the physical inventory is changed, then general journal entries are created to remove the original stock quantity at the original average cost and then to add the new quantity at the cost (Rate) defined during the physical inventory.

The average cost of a part is recalculated when a purchase order received has a cost that does not equal the current average cost. If the cost on a bill associated with the purchase order is changed, the average cost is recalculated. If a purchase order receipt or bill associated with the purchase order receipt is deleted, then the average cost is recalculated and the quantity on hand is adjusted based on the entry being deleted.

On warehouses, inventory managers can manually update the quantity, if needed, by clicking the Adjust Quantity button. Also, inventory managers can make average cost adjustments for individual parts by clicking the Adjust Average Cost button. (Only inventory managers can make these adjustments.) Any average cost adjustments create appropriate part ledger and general ledger entries.

Average Cost Setup

There are two places to set up Managely to use average cost:

1. On the Preferences page Inventory tab Costing Method field. (Setup > Preferences > Inventory) This sets the default for the costing method.
2. On the Parts page Costing Method field. (Setup > Items & Parts > Parts) This sets the costing method for the part. Once the costing method is chosen and the part saved, the part costing method cannot be changed.

Physical Inventory

The physical inventory has been changed to show the current warehouse part quantity as the **On Hand** quantity in the grid when creating a new physical inventory. The **Variance** value defaults to zero for new physical inventories.

We added two fields: **Rate** and **Initial Rate**. These allow users to enter a new part rate. Any rate changes entered through the physical inventory are used to reset the baseline warehouse part cost. The initial rate is used to detect that rate change and create part ledger entries.

If there is a rate change, the part ledger and general ledger are adjusted by reversing the original on hand quantity using the original average cost rate and then creating new ledger entries to add the on-hand quantity from the physical inventory using the new rate.

If there is only a quantity adjustment, only the current on-hand quantity is adjusted. Ledger entries are made to reflect the part quantity adjustment.

Receiving Parts into a Warehouse

Receipts and bills update the warehouse quantity regardless of the costing method. The average cost for parts is calculated like this:

Average unit cost = (Cost of unit purchased + Cost of existing units) / Number of units available for sale

For inventory:

The new warehouse part quantity = Current warehouse part quantity + Received quantity

The new warehouse part cost:

(Receipt or Bill amount + Current warehouse part cost * Warehouse part quantity) / (Current warehouse quantity + Receipt or bill quantity)

If a receipt or bill is deleted, the current cost and quantity are adjusted like this:

Adjusted warehouse part quantity = (Current warehouse quantity – receipt or bill quantity)

Adjusted warehouse part cost = (Current warehouse part cost * warehouse part quantity) – receipt or bill amount

If a part quantity, rate, or both are changed on a receipt or bill-

1. The cost and quantity are changed to reverse the change on the original receipt or bill.
2. The cost and quantity are recalculated using details of the changed receipt or bill part detail.

If a part is deleted from the original part list on a receipt or bill, the cost and quantity are changed to reverse the charges on the receipt or bill for the deleted part detail.

If the on-hand quantity is zero or negative, even with the addition of new quantity, the average cost is set to the rate on the receipt or bill. Once the on-hand quantity is greater than zero, the average cost is recalculated using the average formula.

Part Adjustments

On the Warehouse page, for each item in the warehouse there is a button to adjust quantity. (This is visible for Administrator role.) Clicking this button opens the Part Adjustment form. This no longer has a field for adjusting costs because the average cost for parts is a calculated value.

Selling Parts Using Average Costing

When parts are sold, only the warehouse part quantity for the parts is adjusted. The cost for any parts using average cost is not affected.

Transferring Parts Using Average Costing

When transferring parts between warehouses, Managely takes the existing average cost associated with the original warehouse to recalculate the average cost in the destination warehouse.

The transferred parts in the destination warehouse are entered in the part ledger using a rate of the average cost of the part in the original warehouse.

The average cost for that part in the destination warehouse is recalculated using this:

Average unit cost = Cost of units transferred in + cost of existing unit / Number of units available for sale

Required Custom Fields in Customer Batch Uploader

If any required custom fields have been added (Setup > Operations > Custom Fields) for customers, the Customer Batch Uploader (Setup > Uploaders > Customer Batch Uploader) Excel template now includes columns for the required custom fields. This allows users to include any custom required fields when batch uploading customers.

Application Corrections

Resolved Issues
Parts on a Purchase Order We resolved an issue with adding parts to a purchase order that was preventing users from seeing more than 10 parts on a purchase order.
Managely - Cannot Save Proposals We fixed an issue where sometimes users could not save proposals.
Receipt - Can't mark received inventory On the Edit PO Item form, we changed the Amount and Received fields so that they do not appear to be editable fields.

Resolved Issues

Customer Numbers on Statements

We resolved an issue on customer statements that was showing two different numbers as the customer number.

Part Level Pricing Edit Window needs adjustment

On the Edit Part form, we changed the width of the fields so that they display properly.

Overhead % field in work order setup can only be 100%

On the Edit Work Order Type form, we changed the Overhead % Amount field so that it allows values as expected.

Selecting invoices to email but some still printed

We resolved an issue with invoices to send for delivery only the items in the grid and increased the selection to include more than 100.

Spelling mistake on RMR Cancellation Report

We corrected a spelling mistake on the RMR Cancellation Report.

ACH & CC Transactions

We resolved an issue where RMR added to a customer's account through a work order did not have any bill to address assigned.

Can't organize parts when more than one page

We fixed an issue on the proposal page so that users can reorder parts on different pages (if there are multiple pages).

Customer shows total balance due 0.00 when there are open invoices

We corrected an issue with a customer showing a zero-balance due when the customer had open invoices.