



# Managely Release Notes

June 2023

Version 5.3.23

**MANAGELY™**

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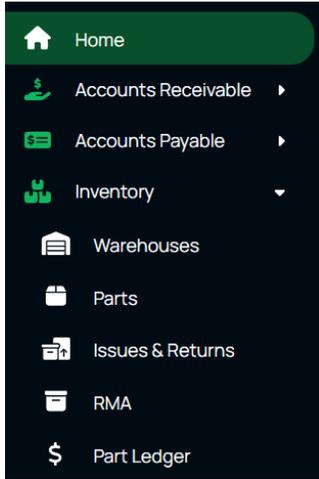
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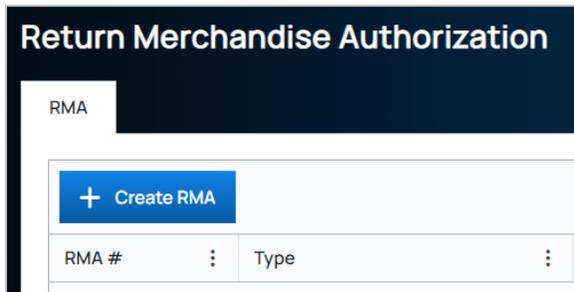
## Enhancements

### Return Material Authorizations

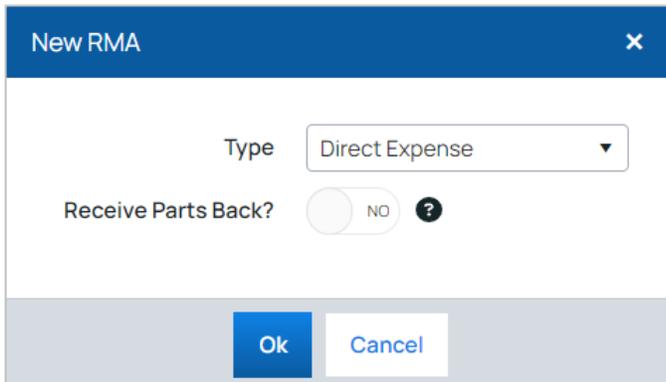
Under the Inventory panel, there is a section that allows for viewing and creating RMAs. (It is also possible to generate an RMA (Return Material Authorization) from four areas: a bill, a receipt, a work order, and a miscellaneous part return.)



Click + Create RMA.



When creating an RMA, choose a Type from between Direct Expense (from a work order/issue) or Return from Warehouse. Also choose if it is a repair order or not indicated by the "Receive Parts back?" option.



Direct Expense requires a work order and issue. Once an issue is selected, the parts grid populates with all the parts from the issue. Enter a quantity to return by clicking in the grid.

The screenshot shows the 'RMA - Direct Expense' form. It includes fields for Work Order (with a search dropdown), Issue, Vendor (with a search dropdown), Category, Branch, Reference, Order Date, Purchase Order, and Memo. There are 'Save' and 'Cancel' buttons in the top right corner.

Parts

Part Code	Part Description	Quantity On Hand	Cost	Quantity
Vista 100	Vista 100 Control Panel	16.9	\$300.00	<input type="text"/>
HW-GSMX	Honeywell GSMX Cell	0	\$0.00	0

For Return from Warehouse RMAs, select a warehouse and vender, and choose parts from that warehouse in the grid.

The screenshot shows the 'RMA - Return from Warehouse' form. It includes fields for Warehouse, Vendor (with a search dropdown), Category, Branch, Reference, Order Date, Purchase Order, and Memo. There are 'Save' and 'Cancel' buttons in the top right corner.

When a Repair Order is created (Receive Parts Back? option is selected), enter a quantity not greater than the quantity issued.

When all received quantity matches the return quantity, close the Repair Order.

## Creating an RMA

These are the fields when creating an RMA:

Type has two choices:

- Direct Expense – Selected this if the RMA is related to a work order to credit the job costing for the amount of the return. This is selected by default when generating an RMA from a work order.
- Return from Warehouse – Selected this for parts being removed from inventory and returned to the Vendor.

**Receive Parts Back?** – Use this to specify whether the RMA is expecting the vendor to send a replacement or repaired part. Different fields display based on yes or no.

- If the **Receive Parts Back?** is No:
  - Work Order – Select the work order for the RMA. (Required)
  - Issue – Select the issue number for the RMA. (Required)
  - Vendor – Select the vendor to receive the returned parts. (Required)
  - Category – Select the appropriate category code.
  - Branch – This field is automatically filled if a warehouse is selected.
  - Reference – Typically used for the return authorization number provided by the vendor.
  - Order Date – Enter the date the parts are being sent back to the vendor.
  - Purchase Order – Select the purchase order number if there is one.
  - Memo – Type additional notes in the memo.
  
- If the **Receive Parts Back?** is Yes:
  - Work Order – Select the work order for the RMA. (Required)
  - Issue – Select the issue number for the RMA. (Required)
  - Vendor – Select the vendor to receive the returned parts. (Required)
  - Reference – Typically used for the return authorization number provided by the vendor.
  - Receive Date – Enter the date the parts are received back from the vendor.
  - Order Date – Enter the date the parts are being sent out for repair.
  - Purchase Order – Select the purchase order number if there is one.
  - Memo – Type additional notes in the memo.

A return has GL transactions like receipts, but there is a debit to open receipts and a credit to inventory until the return is turned into a credit if receiving a replacement or repaired part. The credit can be applied to the bill created after receiving the replacement or repaired part.

## **Repair Orders**

The repair order, regardless of whether it is being returned direct expense or from a warehouse, will not generate any GL entries. This is also a way to generate a packing slip to send back to the vendor, which can also be a way to track whether those parts have been received back from the vendor.

If selecting to return direct expense or creating the RMA from a work order's issue, the RMA populates with the parts associated with that issue.

Add a number to the received quantity on the far right of the RMA parts grid that is not greater than the quantity for that part on the RMA. If all part quantities are equivalent to the parts received amount, mark the RMA as closed.

## **RMA Parts Return**

When creating an RMA, the following are updated in Managely depending on whether it is a part return by a direct expense or a return from a warehouse.

### **Direct Expense**

Job Costing associated with the work order is updated to account for any parts being removed from the work order. Managely takes the total amount associated with the RMA and removes it from either the actual or WIP columns, depending on whether the work order type is using the direct expense costing method or the WIP or Accrued WIP costing method.

Managely removes the quantity of the parts that are on the RMA from the quantity issued column on the work order's Parts tab.

Managely generates a GL entry. The entry depends on whether the work order type for the work order is using the direct expense or the WIP/Accrued WIP costing method:

- Direct Expense credits COGS (determined in the Work Order Type selected for the work order) and debits Accounts Payable.
- WIP/Accrued WIP credits Material WIP (determined in the Work Order Type selected for the work order) and debits Accounts Payable.

### **Return from Warehouse**

When generating an RMA for a part returned from a warehouse, Managely removes the quantity of the parts that are on the RMA from the quantity on hand in the warehouse selected at the header level of the RMA.

Managely generates a GL entry. This GL entry credits the warehouse's GL account for the warehouse selected in the header level of the RMA and debits the Accounts Payable GL Account.

## Packing Slip

Repair orders (RMAs with the "Receive Parts Back?" option set to Yes) have a button to download the packing slip, which displays the parts and other information about the RMA.

< Repair Order - 2
🖨️ Packing Slip

Type	Direct Expense	Vendor	Ace Hardware	Order Date	-
Work Order	<a href="#">7463 - Travis Papay</a>	Reference	Ref #15	Receive Date	-
Issue	<a href="#">68</a>	Category	-	Purchase Order	-
		Branch	-	Memo	-

**Parts**

Part Code	Part Description	Quantity	Received Quantity
02PART	Test Part Zero Two	1	0

Return Slip

RMA #	Reference #	Purchase Order #	Purchase Order Date
<b>2</b>	<b>Ref #15</b>		

Part Code	Description	QTY	Cost	Amount
02PART	Test Part Zero Two	1.00	≈0.77	≈0.77
			<b>Total</b>	<b>≈0.77</b>

## Credit Generation from No Parts Return

RMAs that are not repair orders (Receive Parts Back not checked) have a Generate Credit button on the top right.

< RMA - 1
🖨️ Generate Credit

Type	Return from Warehouse	Vendor	Ace Hardware	Order Date	-
Warehouse	<a href="#">Default</a>	Reference	-	Receive Date	-
		Category	-	Purchase Order	-
		Branch	-	Memo	-

**Parts**

Part Code	Part Description	Cost	Quantity	Amount
Vista 100	Vista 100 Control Panel	\$300.00	1	\$300.00

This redirects to the Create Credit page, with the Vendor and parts automatically populated from the RMA:

After the credit is saved, the RMA is marked Closed and no longer shows the Generate Credit button.

## Application Corrections

Resolved Issues
<b>Proposal Deposit</b> We resolved an issue with printed proposals where the deposit amount was not appearing with the deposit item.
<b>Deleting RMR does not delete RMR</b> We resolved an issue found when attempting to delete RMR that was added to a customer account from a work order where the RMR would appear to delete but would not.
<b>Deposit negative deposit</b> We updated the deposit amount to work if the number is less than 0.
<b>Parts Uploader</b> The parts uploader was checking two fields to verify unique parts, the Part Code and the Panel, which could result in two parts with the same part code. We changed this to check only the Part Code.
<b>Complete Work Order</b> Work order invoices now allow \$0 total amount invoices to be created.
<b>Reconcile</b> We updated the ending balance to no longer require the number to be greater than 0.
<b>Invalid Invoice header when adding 2 payments</b> We resolved an issue found when creating a payment batch with more than one payment to the same invoice that the invoice header was not correctly updating to match the payment applied to the invoice.

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### Resolved Issues

#### **Unable to make payment for multiple invoices for one vendor**

We resolved an issue where RMR would not process when it had a next invoice date that was not midnight. We adjusted the RMR process so that when getting customer RMR, it processes RMR less than or equal to the date of the process at 23:59:59.

#### **RMR didn't generate invoice**

We resolved this: Error processing Recurring Invoice for Customer: [customer id]. Exception: Year, Month and Day parameters describe an un-representable DateTime.

We adjusted the RMR process so that when getting customer RMR, it processes RMR less than or equal to the date of the process at 23:59:59.